



## ***Complete Exhibitor Kit***



**MARYLAND CANNABIS CONVENTION**

**BALTIMORE CONVENTION CENTER  
HALL A**

**BALTIMORE, MD  
MAY 2-3, 2025**

# MARYLAND CANNABIS CONVENTION

BALTIMORE CONVENTION CENTER  
HALL A  
BALTIMORE, MD  
MAY 2-3, 2025



6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

## SHOW CONTACT INFORMATION

Dear Exhibitor:

*Vista Convention Services* is honored to have been selected as the Official Show Service Contractor for this Exposition. We recognize that your participation in this event is a vital part of your firm's marketing program, and we want to do everything possible to make it profitable and rewarding for you!

All questions regarding the convention space assignments should be directed to:

*NECANN  
Kris Hultgen  
11 Toner Blvd.  
Suite 5 #331  
North Attleboro, MA 02760  
Tel: (207) 400-4446  
Email: kris@necann.com*

All questions regarding shipping, storage, furniture, cleaning and labor should be directed to:

*VISTA CONVENTION SERVICES  
6575 Delilah Road  
PO Box 3000  
Pleasantville, NJ 08232  
Tel: (609) 485-2421  
Fax: (609) 485-2392  
email: orders@vistacs.com  
Order online: Vista Online ordering*

All questions regarding electric should be directed to:

*Edlen  
(410) 649-7321  
Order online: Edlen Online ordering*

All questions regarding wifi, internet and telephone should be directed to:

*Hakim Harden, Account Executive  
Text/Cell: (702) 232-5152  
Email: [hakim.harden@cox.com](mailto:hakim.harden@cox.com)  
For your convenience, you can go to [bcc.coxhn.net](http://bcc.coxhn.net) and place an order via portal*

Included in this service kit are order forms for various items you may require for your exhibit.

The Vista forms are to be returned to our office and the others to the specific contractor who is providing the service. Please analyze and submit your order forms as early as possible.

*Thank you!*

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## SHOW INFORMATION

Your 10'x10' booth is equipped with the following inventory. Additional equipment is available on the forms enclosed:

### BOOTH PACKAGE

8' High Backwall - Hunter Green / Black / White / Black / Hunter Green  
3' High Siderail - Hunter Green  
7" x 44" Booth ID Sign  
1 - 6' Draped Table - Black  
2 - Side Chairs  
1 - Wastebasket  
Aisle Carpet - Gray  
Basic Wireless Internet

**NOTE: Exhibit Hall Aisles are carpeted, exhibitors have the choice to carpet their own space!**

### INSTALLATION

Thursday	May 1, 2025	1:00 pm - 8:00 pm
Friday	May 2, 2025	8:00 am - 10:00 am

### EXHIBIT HOURS

Friday	May 2, 2025	10:00 am - 3:00 pm
Saturday	May 3, 2025	10:00 am - 3:00 pm

### DISMANTLE

Saturday	May 3, 2025	3:00 pm - 6:00 pm
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### IMPORTANT DATES

Vista Advance Order Discount Deadline - **April 17, 2025**

Rental Exhibits, Fabric Backwall & Graphics - **April 10, 2025**

Advance Freight Receiving Begins: **April 3, 2025**

Advance Freight Deadline - **April 24, 2025**

Direct to Show Site 1st Day For Delivery - **May 1, 2025 - 1:00pm**

Outbound Driver Check In No Later Than: **Saturday, May 3, 2025 - 5:00pm**

\*Vista reserves the right to re-route shipments if your carrier fails to show or refuses a shipment.

### SHIPPING INFORMATION

#### ADVANCE TO WAREHOUSE

Maryland Cannabis Convention  
Exhibiting Company Name & Booth #  
c/o LibertyCFS  
c/o Vista Convention Services  
6720 Washington Blvd.  
Elkridge, MD 21075

#### DIRECT TO SHOW SITE

Maryland Cannabis Convention  
Exhibiting Company Name & Booth #  
Baltimore Convention Center - Hall A  
c/o Vista Convention Services  
1 West Pratt Street  
Baltimore, MD 21201

**\*Any displays not removed by exhibitor, will be moved to Vista's Warehouse at the Exhibitor's expense\***

Hello MD Cannabis Exhibitors,

Welcome to the 2<sup>nd</sup> Annual MD Cannabis Convention at the Baltimore Convention Center. Since this is a newer show we want to highlight the work rules of the facility, which may be different from those you've encountered at other NECANN facilities. Please see the official work rules on **page 9** and further information below.

### **POV Material Handling**

Exhibitors arriving in personally owned vehicles (POV) to unload at the Baltimore Convention Center are permitted one trip to hand-carry items into the exhibit facility. Exhibitor use of dollies, hotel baggage carts, flat trucks and other mechanical equipment, is *not* permitted. ***All exhibitors with more than one hand carry trip, will need to have their vehicle unloaded by union labor at the designated dock area. Material handling is round-trip service.*** All those unloaded will have their vehicles reloaded on the outbound. Instructions for outbound service will be provided onsite at the event.

The dock entrance is halfway down Charles Street on the left side of the convention center. Exhibitors will check in with Baltimore Convention Center Security, present your ID and be wrist banded to access the dock. From there, exhibitors will be directed to Hall A for unloading.



We highly recommend placing a credit card on file prior to move-in on Thursday, May 1, 2025, since **payment is required before labor unloads your vehicle**. We want to ensure a constant flow at the dock and adhering to this will help all exhibitors set up for the event in a timely manner. There is a special rate for this service that can be found on the material handling rate sheet on **page 11** of the kit. ***The round trip rate applies to station wagons, mini vans, 4x4, SUVs and small pick-up trucks that require unloading at showsite. \$475.00 per vehicle up to 400lbs maximum. For POV's with more than 400lbs., uncrated rates will apply.***

### **Installation/Dismantle Labor**

**Two (2) full-time exhibiting company employees** may work without Carpenter Labor for one (1) hour during move-in and one (1) hour during move-out without union labor on booths that are larger than 10' x 10'. Exhibitors may work in booths 10' x 10' or smaller without the use of union labor. ***Exhibitors are not permitted to use POWER TOOLS*** on booths of any size. Manual tools such as hammers, screwdrivers, ratchets, pry bars, etc. are allowed. Exhibitors may not borrow tools, ladders or other equipment from the exhibit facility and/or Vista. ***If your company falls within these parameters, we highly recommend ordering labor in advance, since labor ordered after the deadline of April 17, 2025 increases 25%.*** The labor order form can be found on **page 26** of this manual.

Thank you in advance for your attention to these details. If you have any further questions, feel free to call our office at 609-485-2421 or email [orders@vistacs.com](mailto:orders@vistacs.com).





Exhibitors are encouraged to use our, safe and secure, online ordering website to place orders and provide credit card information.

To log in, click the link below.

## [Online Ordering](#)

### **Existing Users**

If you have previously placed orders with us, enter your login name (your email address previously provided) and your password. If you have forgotten your password, press "Forgot Password" in the box to receive a new temporary password.

### **New Users**

Contact us for a username and password so you can begin ordering your exhibit booth needs.

If you have any questions, please contact (609) 485-2421 or [orders@vistacs.com](mailto:orders@vistacs.com)



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## PAYMENT & CREDIT CARD AUTHORIZATION FORM

Please complete the information requested & return payment in full with this form and your orders. You may choose to pay by credit card, check or bank wire transfer, however; **WE REQUIRE YOUR CREDIT CARD AUTHORIZATION TO BE ON FILE WITH VISTA CONVENTION SERVICES.** For your convenience, we will use this authorization to charge your credit card for any additional amounts incurred as a result of show site orders placed by your representative for this event.

*Standard Booth Furnishings & Accessories .....	\$	_____
*Custom Furnishings.....	\$	_____
*Carpet/Carpet Padding .....	\$	_____
*VCS Modular Rental Unit.....	\$	_____
*Fabric Backwall Display Rental.....	\$	_____
*Showcase.....	\$	_____
Booth Cleaning.....	\$	_____
Estimated Labor.....	\$	_____
Estimated Forklift Labor.....	\$	_____
Monthly Long Term Storage.....	\$	_____
Priority Empty Container Return.....	\$	_____
Estimated Material Handling.....	\$	_____
SUB TOTAL		\$ _____
*ADD 6% MD SALES TAX		\$ _____
NET AMOUNT DUE VISTA		\$ _____

### INDICATE PAYMENT METHOD:

Check # \_\_\_\_\_ Dated \_\_\_\_\_ Amount \$ \_\_\_\_\_

Charge to: ☐ MasterCard ☐ VISA ☐ American Express

Account # 

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Expiration Date 

--	--	--	--	--	--

CVV 

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Cardholder's Name \_\_\_\_\_

Cardholder's Address \_\_\_\_\_ (Print or Type)  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature \_\_\_\_\_

**ALL ORDERS SUBJECT TO LIMITS OF LIABILITY.**

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_

Street Address \_\_\_\_\_ Phone # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Ordered by (Print or Type) \_\_\_\_\_ E-Mail \_\_\_\_\_

Signature \_\_\_\_\_

**Submit order with payment to: [orders@vistacs.com](mailto:orders@vistacs.com) before deadline date!**

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## PAYMENT POLICIES

- Orders received without full payment or credit card information will **NOT** be processed.
- A credit card on file is **required** when using Vista Convention Services
- All charges **must** be paid prior to close of show.
- For your convenience, we accept the following methods of payment: cash, checks and money orders drawn on U.S. banks in U.S. funds, and credit cards including VISA, MasterCard and American Express.
- Purchase Orders are not considered payment, therefore, a check or credit card is required.

### WIRE TRANSFER

- Bank information call Vista Convention Services (609) 485-2421 or e-mail: [dvenezia@vistacs.com](mailto:dvenezia@vistacs.com)
- Wire transfers must be initiated and confirmed at least two weeks before move-in.
- Wire transfers must include the show name, company name and booth number.
- Due to various processing fees we incur from banks clearing wire transfers into our accounts, Vista will charge the following fees:
  - ⇒ **Domestic incoming wire transfer fee: \$25.00**
  - ⇒ **International incoming wire transfer fee: \$35.00**

### CANCELLATIONS & ADJUSTMENTS

- Items cancelled before the deadline date will be refunded at 50%, **unless otherwise noted on Order Form.**
- **NO REFUNDS AFTER DEADLINE DATE.**
- **NO** adjustments will be made after close of the show.

### TAX EXEMPTION

- If tax exempt, a copy of your tax exempt certificate **MUST** accompany your order. This is **NOT** a resale certificate.
- **NO** adjustments for tax exempt status will be made after close of the show.

### THIRD PARTY PAYMENT BILLING

- The exhibiting company is ultimately responsible for the payment of all charges. If no arrangements are made for payment of invoice (s) by the third party prior to the last day of the show, charges will revert back to the exhibitor.

### MISCELLANEOUS

- **NO** telephone orders accepted
- Rental items not ordered, yet found in booths, are invoiced at "**Standard**" pricing.
- All prices are in U.S. dollars (\$).
- All rental items are subject to applicable taxes.
- All rental items remain the property of Vista Convention Services.

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**DEADLINE  
DATE:  
APRIL 17, 2025**

## THIRD PARTY AUTHORIZATION & STATEMENT OF PAYMENT TERMS

You may arrange for a third party to handle your display and be billed for services. *Vista Convention Services* will agree to this arrangement if the third party has a satisfactory payment record with us. **BOTH** firms must complete this form. Return this form by the Discounted Deadline Date. In the event of nonpayment by the third party, the exhibitor agrees to accept responsibility for payment of all charges incurred. **Should the third party fail to present full payment at show site, the exhibitor will assume responsibility for payment.**

EXHIBITING COMPANY NAME: \_\_\_\_\_ BOOTH# \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

### CHECK ITEMS TO BE BILLED TO THIRD PARTY:

\_\_\_\_ All Services    \_\_\_\_ Booth Cleaning    \_\_\_\_ Material Handling/In and Out  
\_\_\_\_ I&D Labor    \_\_\_\_ Rental Furniture & Carpet    Other (Please specify) \_\_\_\_\_

### THIRD PARTY'S CREDIT CARD CHARGE AUTHORIZATION **\*\*Information must be provided\*\***

☐ MasterCard    ☐ Visa    ☐ American Express    Expiration Date

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Account Number

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CVV

--	--	--	--

Cardholder's Signature \_\_\_\_\_ Print Name \_\_\_\_\_

Cardholder's Billing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

THIRD PARTY NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

SHOW SITE REPRESENTATIVE: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**Submit order with payment to: [orders@vistacs.com](mailto:orders@vistacs.com) before deadline date!**

# ***BALTIMORE/WASHINGTON AREA UNION REGULATIONS***

To assist you in your planning efforts for the upcoming exposition, we are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the various union jurisdictions, we ask that you read the following:

## ***EXHIBIT INSTALLATION AND DISMANTLING***

The installation and dismantling of prefabricated displays comes under the jurisdiction of the carpenters' union. However, two (2) full-time exhibiting company employees may work without Carpenter Labor for one (1) hour on the installation (move-in) and one (1) hour on the dismantle (move-out) without union labor on booths that are larger than 10' x 10'. Exhibitors may work in booths 10' x 10' or smaller without the use of union labor.

Exhibitors are not permitted to use POWER TOOLS (electric drills, power saws, etc.) on booths of any size. Manual tools such as hammers, screwdrivers, ratchets, pry bars, etc. are allowable for exhibitor use within size and time limitations. Exhibitors may not borrow tools, ladders or other equipment from the exhibit facility and/or Vista.

## ***MATERIAL HANDLING***

One individual from each exhibiting company is permitted one trip to hand-carry items into the exhibit facility. The exhibitor use of dollies, hotel baggage carts, flat trucks and other mechanical equipment, is *not* permitted. Vista will control access to the trade show floor which includes access from the loading docks and/ or all doorways into an exhibit facility. This will help to provide a safe and orderly move-in/move-out. Unloading or reloading of any freight into the exhibit hall by any and all private vehicles and contracted carriers will be handled by Vista. Rates for material handling services are enclosed in this exhibitor service manual.

Vista shall be the sole authority on all matters in the DOCK area. This shall include but not be limited to such items as assignment of dock space and loading or unloading of all materials and equipment.

Any conflicts or disagreements regarding the union jurisdictions or interpretations thereof should be resolved with representatives of Vista and Show Management.



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## LIMITS OF LIABILITY FOR MATERIAL HANDLING

*Vista Convention Services* shall not be responsible for damage to uncrated materials, material improperly packed, or concealed damage.

*Vista Convention Services* shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.

*Vista Convention Services* shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the show. Bill of lading covering outgoing shipments, which are furnished by *Vista Convention Services* to exhibitor, will be checked at time of actual pick up from booth and corrections made where discrepancies occur.

*Vista Convention Services* shall not be responsible for any loss, damage, or delay due to fire, Acts of God, strikes, lock-outs or work stoppages of any kind or to any causes beyond its control.

*Vista Convention Services'* liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event, *Vista Convention Services'* maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment; whichever is less.

*Vista Convention Services* shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.

The consignment or delivery of a shipment to *Vista Convention Services* by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.

Rates are based on incoming weight only. All weights are rounded off to the next 100 weight. Each shipment received is considered separately. Freight handling charges are the responsibility of the exhibitor.

Exhibitors are urged to carry all-risk floater insurance covering their materials against damage, loss, and all other hazards from the time shipment is made prior to the show until shipments are received back after the show. This can generally be done by adding "riders" to existing insurance policies, often at no additional cost.

Empty container labels will be available at the Service Desk. Affixing the labels is the sole responsibility of the exhibitor or his representative. *Vista* assumes no responsibility for removal of containers with old Empty labels, mislabeled, or valuables stored inside containers while containers are in storage.

Outbound shipping labels and bills of lading will be available at the Service Desk. Exhibitor or his/her representative must pack and label their exhibit material and turn in bill of lading for each shipment at the Service Desk before leaving the show. *Vista* will route all shipments unless a designated carrier has been assigned. If the designated carrier fails to pick up by the removal date of the show, *Vista* reserves the right to route exhibit material by an alternate carrier. As a result of re-routing or handling no liability will be assumed by *Vista*.

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WAREHOUSE  
DEADLINE DATE:  
APRIL 24, 2025

## MATERIAL HANDLING RATES

COMPUTATION OF ORDER: **When recording weight, round up to the next 100 pounds.**

### A. CRATED AND/OR SKIDDED FLOOR LOAD SHIPMENTS

These round trip rates apply to crated and/or floor load shipments that can be unloaded at the dock without additional handling (such as ground loading, side door loading, constricted space loading, designated piece loading or stacked shipments) required.

#### Warehouse

We will ship \_\_\_\_\_ lbs. @ \$138.50 per 100 lbs. (200 lb. minimum/\$277.00)

\$ \_\_\_\_\_

#### Showsite

We will ship \_\_\_\_\_ lbs. @ \$138.50 per 100 lbs. (200 lb. minimum/\$277.00)

\$ \_\_\_\_\_

### B. UNCRATED, UNSKIDDED OR WRAPPED SHIPMENTS & CRATED SHIPMENTS REQUIRING SPECIAL HANDLING

These round trip rates apply to uncrated, un-skidded or wrapped shipments. These rates also apply to shipments that are loaded and charged by cubic space and/or packed in such a manner to require additional handling (such as ground loading, side door loading, constricted space loading, designated piece loading or stacked shipments).

**Fed-EX, UPS, Amazon & USPS are included in this category due to their delivery procedures & documentation.**

#### Warehouse

We will ship \_\_\_\_\_ lbs. @ \$198.00 per 100 lbs. (200 lb. minimum/\$396.00)

\$ \_\_\_\_\_

#### Showsite

We will ship \_\_\_\_\_ lbs. @ \$198.00 per 100 lbs. (200 lb. minimum/\$396.00)

\$ \_\_\_\_\_

### C. OVERTIME FEES

All rates quoted above are straight time rates. All freight received at the warehouse and/or showsite that must be moved **into or out of** your booth before 8:00 a.m. or after 4:30 p.m. on weekdays, or anytime on Saturday, Sunday or holidays, will be a **35%** surcharge for each occurrence will apply in addition to the above rates.

\$ \_\_\_\_\_

### D. PERSONALLY OWNED VEHICLES (POV'S) TO SHOWSITE:

This round trip rate applies to station wagons, mini vans, 4x4 and small pick-up trucks that require unloading at showsite. **\$475.00** per vehicle up to 400lbs. maximum. For POV's with more than 400lbs., uncrated rates will apply.

\$ \_\_\_\_\_

### E. SMALL PACKAGE SHIPMENTS

Cartons and envelopes received at **show site** without documentation will be delivered without guarantee of piece count or conditions at this rate. Maximum weight per shipment is 50 lbs.

FIRST PACKAGE @ \$58.00

\$ \_\_\_\_\_

EACH ADDITIONAL PACKAGE @ \$42.00

\$ \_\_\_\_\_

**Delivery After Deadline Date:** Shipments received at the warehouse after 3:30pm or after APRIL 24, 2025 and any shipment received at showsite before 1:00pm on Thursday, May 1, 2025 and after show opening will be charged 35% in addition to the above rates.

**Sub Total**  
\$ \_\_\_\_\_

*Rates include all labor and equipment required to unload shipment, store up to 30 days in advance at the warehouse address, deliver to booth, handle empty containers to & from storage & remove shipment from booth for reloading onto outbound carriers.*

***PLEASE NOTE: 200 lb. minimum for this service.***

We understand that your calculation is only an estimate. Invoicing will be completed from the actual weight as listed on the inbound bills of lading. Adjustments will be made accordingly. ***Adjustments must be paid at show site.***

Company Name:

Booth #:

**Submit order with payment to: [orders@vistacs.com](mailto:orders@vistacs.com) before deadline date!**

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## MATERIAL HANDLING SPECIAL SERVICES

### EMPTY STORAGE

Those exhibitors who elect to **hand-carry in one trip** items into the exhibit hall without the assistance of Vista Convention Services may acquire on-site storage for empty containers based on the following rates: **\$30** per carton and **\$40** per fiber case. This service includes removing empties from your booth, storing them during the show and returning them to your booth after show closing. Please refer to the union regulations included in this manual.

### MOBILE UNIT SPOTTING

Exhibitors authorized by show management to bring a motorized vehicle into the exhibit hall will be required to hire Vista Convention Services supervision services at the rate of **\$305.00** round-trip per mobile unit. A representative from Vista Convention Services will escort each vehicle into and out of the exhibit facility to provide safe access and minimize liabilities.

### SHIPMENTS RETURNED TO WAREHOUSE

At the close of show, for re-forwarding or storage, there will be an additional charge of **\$19.00** per cwt. on straight time; **\$23.00** per cwt. on overtime, with a 1,000 lb. minimum. Warehouse storage space is limited. Please call our Customer Service Department at (609) 485-2421 to confirm availability prior to show.

### SPECIAL RATES AND SERVICES

Steel banding: **\$1.50** per linear foot, plus one-half hour minimum labor  
Shrink Wrap Skid: **\$70.00** per skid, labor included  
Clear Tape: **\$15.00** roll  
Double Face Tape: **\$35.00** roll

### UPS & FEDEX SHIPMENTS

A fee of **\$110.00** will apply for all UPS & FedEx shipments going back to Vista Convention Services Warehouse.

Sub Total \$ \_\_\_\_\_

COMPANY NAME \_\_\_\_\_ BOOTH # \_\_\_\_\_

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APRIL 17, 2025**

## PRIORITY EMPTY CONTAINER RETURN

***PLEASE NOTE THAT THIS SERVICE CANNOT BE ORDERED AFTER  
THE EMPTIES HAVE BEEN TAKEN TO STORAGE***

This service provides for the priority return of your empties to your booth after the close of the show and once all aisle carpet is rolled up. If you would like this service, please fill out the information below and return to Vista Convention Services.

Priority Empty Container Return.....**\$110.00 per container**

Estimated Number of Pieces.....

***\*\*PLEASE NOTE\*\* Special Empty Container Labels are required for this service.  
Labels must be picked up at Vista's Service Desk.***

Sub Total \$ \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_ BOOTH # \_\_\_\_\_

**Submit order with payment to: [orders@vistacs.com](mailto:orders@vistacs.com) before deadline date!**

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## MONTHLY LONG-TERM STORAGE

### MONTHLY LONGTERM STORAGE

Vista Convention Services can provide monthly long term storage at the following rates - \$0.30 per cubic ft. per month.

- ***\$100.00 minimum per month***
- ***\$20.00 per cwt. handling charge one way***
- ***PLEASE CONTACT VISTA'S CUSTOMER SERVICE DEPARTMENT @ 609-485-2421 IF YOU ARE INTERESTED IN LONG TERM STORAGE***

We hereby authorize Vista Convention Services, Inc. to handle our shipment(s) in accordance with the information above and on the reverse side of this form, and have read this order and agree to the terms and provisions hereof including those on the reverse side and acknowledge receipt of a copy. We agree that Vista will provide its services as our agent, and not as bailee or shipper, and if any employee of Vista shall sign a delivery receipt, bill-of-lading, or other documents, we agree that they will do so as our agent, and we accept the responsibility therefor.

We agree, in the event of a dispute with Vista relative to any loss or damage to any of our materials or equipment that we will not withhold payment of any amount due to them for drayage or any other services provided by Vista as an offset against the amount of the alleged loss or damage. We further agree that any claim we may have against Vista shall be pursued independently by us as a completely separate transaction to be resolved on its own merits.

**THIS AUTHORIZATION MUST BE COMPLETED BELOW AND SENT TO VISTA CONVENTION SERVICES BEFORE FREIGHT SHIPMENTS CAN BE HANDLED**

Sub Total \$ \_\_\_\_\_

Company Name \_\_\_\_\_ Booth \_\_\_\_\_

**Submit order with payment to: [orders@vistacs.com](mailto:orders@vistacs.com) before deadline date!**



# MARYLAND CANNABIS CONVENTION

BALTIMORE CONVENTION CENTER  
HALL A  
BALTIMORE, MD  
MAY 2-3, 2025



6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
[WWW.VISTACS.COM](http://WWW.VISTACS.COM)

## IMPORTANT FREIGHT INFORMATION

### DEFINITION OF SPECIAL HANDLING:

**“Shipments that are loaded in such a manner as to require additional labor to unload, sort, and deliver”.**

### Vista Convention Services uses the following definitions in assessing Special Handling surcharges for material handling:

- ⇒ **Ground load/unload**-vehicles that are not dock height preventing the use of loading docks, such as U-Hauls, flat bed trailers, double drops, etc. Situations where dock utilization is not possible will result in a Special Handling assessment.
- ⇒ **Side door load/unload**-shipments that cannot be accessed from the rear of the trailer.
- ⇒ **Constricted space load/unload**-trailers loaded "high and tight", shipments that are loaded in such a manner as to not be readily available (freight down one side of a trailer that must be bypassed to reach targeted freight).
- ⇒ **Designated piece load**-driver with tape measure who requires loading crew to bring multiple pieces of freight to rear of trailer to select next piece; having to unload and reload to fit, etc.
- ⇒ **Stacked shipments**-shipments loaded in such a manner as to require items to be removed to ground level for delivery to booth. Loose items stacked on top of crates and/or pallets constitute Special Handling.
- ⇒ **Mixed shipments**-multiple shipments delivered together without shipment integrity; pieces for separate shipments that are loaded mixed throughout the delivery vehicle, such as UPS, FedEx, USPS & Amazon.
- ⇒ **Improper delivery receipts**-shipments that arrive without individual bills of lading, such as UPS, FedEx, USPS & Amazon.

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## SHIPPING 101

Exhibiting at a tradeshow can be costly. When a company purchases a booth space, it is just the beginning of the expenses that typically include shipping freight, furniture rental, and material handling. The seasoned exhibitor can tell you that material handling, often referred to as "drayage", is sometimes the most costly item on the list. In many cases, the exhibitor is paying for surcharges he does not understand. By understanding what drayage is and how service contractors establish their rates, you will be able to save money by avoiding unnecessary charges. Outlined below are some of the most commonly asked questions about drayage.

### ***WHAT IS DRAYAGE?***

Simply stated, drayage is the moving of materials from point A to point B. Whether your materials are sent in advance to the service contractor's warehouse or directly to show site, they still need to get to your booth after the carrier drops them off. Paying for drayage entitles you to have your freight taken to your booth from the loading dock, empty containers stored during the show, empty containers returned to your booth at the close of the show, and your freight carried back to the loading dock and loaded onto the carrier at the conclusion of the show. Then you arrange for a carrier to pick up your exhibit materials for transport to the next destination. There is usually a 200 pound minimum per shipment charge for drayage.

### ***CAN MATERIALS BE HAND CARRIED TO MY BOOTH?***

In most major cities, union labor has exclusive rights to the loading dock. The total weight and size of the display plus the union regulations regarding drayage for that city will determine if items can be hand carried to avoid paying for drayage. However, if you think you can hand carry your display onto the show floor, it has to be brought in through the front entrance. To avoid any surprises or confusion, please check the union regulations in this Exhibitor Service Manual. If you hand carry your items, the empty containers may be stored during the show for a fee.

### ***HOW ARE DRAYAGE RATES DETERMINED?***

Since union labor is used to move freight, Vista Convention Services must set the rate based on the labor rate in that city. Drayage rates also reflect the cost of empty storage space and the overall cost to produce the tradeshow. Drayage rates will vary depending on move-in and move-out times.

### ***HOW CAN I SAVE MY COMPANY MONEY?***

Read your Exhibitor Service Manual and pay close attention to the shipping instructions. Be aware of any surcharges that may be imposed for special handling or late shipments. Please pay close attention to deadline dates. If warehouse shipments arrive too early or miss the deadline date, that means an additional surcharge. Vista Convention Services usually allows shipments to arrive at the advance warehouse up to 30 days from the first move-in date.

***SHIP IN QUANTITY.*** Because service contractors usually enforce a 200 pound minimum per shipment, it is best to send your freight as one big shipment. We realize this is not always possible, but if you send 40 and 50 pound packages separately, you will be charged the minimum weight on each shipment. This expense can add up, but can be avoided with a little planning and organization. If possible, make sure your product is crated. Crated shipments are the easiest to unload, therefore, they incur the least drayage charge. Loose, pad wrapped and/or uncrated freight takes longer to unload and will be charged at higher rates. It may be worth the time and money to have crates built for your display. In addition, crates will help protect your materials during shipment.

### ***SHOULD I SHIP TO THE ADVANCE WAREHOUSE OR SHOW SITE?***

When possible, ship in advance to the warehouse. Even though the drayage charges are typically 25% higher, there are benefits. You can confirm receipt of your shipment with Vista Convention Services before the show, adding to your peace of mind. In addition, freight sent to the warehouse is unloaded prior to exhibitor move-in. Therefore, your freight will be in your booth upon your arrival. You can begin setting up your exhibit as soon as you arrive, which can save you time and labor during set-up. It is worth the added expense in order to reduce problems at show site.

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WWW.VISTACS.COM

## SHIPPING INFORMATION

### WHAT YOU SHOULD KNOW:

- \*As an exhibitor, you are responsible for providing your carrier with proper delivery and pickup information for your materials, both in advance and at show site.
- \*Please prepay all shipping charges. Vista Convention Services cannot accept or be responsible for collect shipments. All shipments must be accompanied by a bill of lading. Shipments received without receipts, freight bills or specified unit counts (UPS, Federal Express, personal vehicles, etc.) will be delivered to the exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by Vista for such shipments. Shipments without certified weight documents will be estimated by Vista. This estimate will be binding on both parties and no adjustments will be made after the show closes.
- \*Do not ship uncrated materials to the warehouse! Loose, uncrated or unskidded materials will be accepted at show site only. Uncrated shipments received at show site are charged at higher handling rates than crated, skidded or otherwise self-contained shipments.*
- \*Separate mixed van shipments between crated and uncrated, and clearly identify the weights of each on the bill of lading. Otherwise, Vista Convention Services will invoice the entire load at the uncrated rate and will be unable to adjust charges later.
- \*Select your carrier carefully. Shipments received on vehicles that cannot be unloaded at the dock are considered "special handling" and are charged at higher rates.
- \*All shipments for the show received either in advance or at show site will be charged material handling by Vista Convention Services. Refer to the **MATERIAL HANDLING SERVICE AND RATES** form in this manual.
- \*All material handling rates are roundtrip and are based on incoming weights only. Overtime charges may apply under some circumstances. Please refer to the **MATERIAL HANDLING SERVICE AND RATES** form in this manual.
- \*If granted permission for early move-in (off-target move-in) by show management and Vista, the exhibitor is required to use Vista Convention Services' labor for booth installation.

### MATERIAL HANDLING INCLUDES:

- \*Storing your booth in our warehouse for up to 30 days in advance of the show. (*Advance shipments only*)
- \*Delivering materials to your booth at show site.
- \*Removing empty containers from your booth, storing them for the duration of the show, then returning them to your booth at close of show.
- \*Moving packed and labeled materials from your booth to the dock area at close of show and reloading them on designated vehicles based on information provided on your show site bill of lading.

### MATERIAL HANDLING DOES NOT INCLUDE:

- \*Labor and/or equipment for uncrating, un-skidding, assembling, positioning, leveling, dismantling, re-crating and re-skidding machinery and/or equipment for exhibitors. Additional labor to accomplish these tasks may be ordered from the various labor order forms enclosed.
- \*Scheduling any carrier for pick up or delivery of your materials, if other than the official show carrier(s).

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## SHIPPING INSTRUCTIONS

### ***FREIGHT HANDLING SERVICES***

Vista Convention Services is prepared to receive your shipment either in advance at our local warehouse or directly at the show site. You may ship via the carrier of your choice.

Rates are based on the incoming weight of shipments. **For rate information, see the MATERIAL HANDLING SERVICE AND RATES order form.** *Vista Convention Services must have payment before forwarding freight.*

### ***SHIPPING TO THE ADVANCE WAREHOUSE***

All advance shipments to the warehouse should be addressed/labeled as follows:

**TO: MARYLAND CANNABIS CONVENTION  
(Exhibiting Company's Name & Booth Number)  
c/o LibertyCFS  
c/o Vista Convention Services  
6720 Washington Blvd.  
Elkridge, MD 21075**

*To trace your shipment, please contact our Warehouse at (609) 485-2421.*

- Shipments will be received beginning **Thursday, April 3, 2025.**
- Shipments received after the deadline of **Thursday April 24, 2025** will be charged an additional 35% surcharge.
- Shipments received after **3:00 p.m.** will be charged an overtime rate.
- Advance warehouse receiving hours are Monday through Friday, **9:00 a.m. to 3:00 p.m.**  
Carriers checking in after **3:00 p.m.** Monday through Friday will not be guaranteed unloading.
- Warehouse shipments will not be received on weekends or holidays.

### ***SHIPPING DIRECTLY TO SHOW SITE***

All direct shipments to show site should be addressed/labeled as follows:

**TO: MARYLAND CANNABIS CONVENTION  
(Exhibiting Company's Name & Booth Number)  
Baltimore Convention Center - Halls A  
c/o Vista Convention Services  
1 West Pratt Street  
Baltimore, MD 21201**

- Show site shipments will be received beginning **Thursday, May 1, 2025 at 1:00pm.**
- Shipments arriving at show site prior to this date and time may be **REFUSED** or charged an overtime rate.

**ADVANCE WAREHOUSE SHIPMENTS ONLY**

FROM: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TO: \_\_\_\_\_  
(EXHIBITOR NAME) (BOOTH #)

**MARYLAND CANNABIS CONVENTION  
c/o LibertyCFS  
c/o VISTA CONVENTION SERVICES  
6720 WASHINGTON BLVD.  
ELKRIDGE, MD 21075**

**ADVANCE WAREHOUSE SHIPMENTS ONLY**

FROM: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TO: \_\_\_\_\_  
(EXHIBITOR NAME) (BOOTH #)

**MARYLAND CANNABIS CONVENTION  
c/o LibertyCFS  
c/o VISTA CONVENTION SERVICES  
6720 WASHINGTON BLVD.  
ELKRIDGE, MD 21075**

**FOR ADVANCE SHIPMENTS ONLY**

**Deliver NO LATER than Thursday, April 24, 2025 / Receiving Hours: 9am - 3:00pm, Monday through Friday, CHECK IN BY 3PM**

**ADVANCE WAREHOUSE SHIPMENTS ONLY**

FROM: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TO: \_\_\_\_\_  
(EXHIBITOR NAME) (BOOTH #)

**MARYLAND CANNABIS CONVENTION  
c/o LibertyCFS  
c/o VISTA CONVENTION SERVICES  
6720 WASHINGTON BLVD.  
ELKRIDGE, MD 21075**

**ADVANCE WAREHOUSE SHIPMENTS ONLY**

FROM: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TO: \_\_\_\_\_  
(EXHIBITOR NAME) (BOOTH #)

**MARYLAND CANNABIS CONVENTION  
c/o LibertyCFS  
c/o VISTA CONVENTION SERVICES  
6720 WASHINGTON BLVD.  
ELKRIDGE, MD 21075**



**ON-SITE DIRECT SHIPMENTS ONLY**

FROM: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

TO: \_\_\_\_\_  
(EXHIBITOR NAME) (BOOTH #)

MARYLAND CANNABIS CONVENTION  
BALTIMORE CONVENTION CENTER - HALL A  
c/o VISTA CONVENTION SERVICES  
1 WEST PRATT STREET  
BALTIMORE, MD 21201

**ON-SITE DIRECT SHIPMENTS ONLY**

FROM: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

TO: \_\_\_\_\_  
(EXHIBITOR NAME) (BOOTH #)

MARYLAND CANNABIS CONVENTION  
BALTIMORE CONVENTION CENTER - HALL A  
c/o VISTA CONVENTION SERVICES  
1 WEST PRATT STREET  
BALTIMORE, MD 21201

**FOR ON-SITE DIRECT SHIPMENTS ONLY**

**ON-SITE DIRECT SHIPMENTS ONLY**

FROM: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

TO: \_\_\_\_\_  
(EXHIBITOR NAME) (BOOTH #)

MARYLAND CANNABIS CONVENTION  
BALTIMORE CONVENTION CENTER - HALL A  
c/o VISTA CONVENTION SERVICES  
1 WEST PRATT STREET  
BALTIMORE, MD 21201

**ON-SITE DIRECT SHIPMENTS ONLY**

FROM: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

TO: \_\_\_\_\_  
(EXHIBITOR NAME) (BOOTH #)

MARYLAND CANNABIS CONVENTION  
BALTIMORE CONVENTION CENTER - HALL A  
c/o VISTA CONVENTION SERVICES  
1 WEST PRATT STREET  
BALTIMORE, MD 21201

# MARYLAND CANNABIS CONVENTION

BALTIMORE CONVENTION CENTER  
HALL A  
BALTIMORE, MD  
MAY 2-3, 2025



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WWW.VISTACS.COM

## OUTBOUND SHIPPING INSTRUCTIONS

### *SHIPPING OUTBOUND FROM SHOW SITE*

- All outbound shipments **must** be accompanied by an official show bill-of-lading.
- You may obtain show bills-of-lading after reviewing your invoice at show site.
- When shipping to separate destinations, a separate bill-of-lading is required for each destination.
- All outbound shipments should be addressed/labeled as follows:

#### **Label each item as follows:**

**From:** (Your Company Name)  
**Booth #:**  
**Show Name:** MARYLAND CANNABIS CONVENTION  
**Location:** BALTIMORE CONVENTION CENTER - HALL A  
**To:** (Shipping Address)

- Once your shipment is packed and labeled, **return your show bill-of-lading to the Vista Service Desk.** All bills-of-lading must be turned in no later than **5:00pm on Saturday, May 3, 2025.**

### **DO NOT LEAVE BILLS OF LADING IN YOUR BOOTH!!**

- Failure to turn in your show bill-of-lading by the designated deadline may result in additional over times charges and/or the rerouting of your materials through our house carrier, **LibertyCFS.**
- Be sure to confirm pickup day(s) and time(s) with your selected carrier. All outside carriers (carriers other than **LibertyCFS**) must be checked in **no later** than **5:00pm on Saturday, May 3, 2025.**

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## OUTBOUND BILL OF LADING REQUEST

Complete this form to request a pre-printed outbound bill of lading and shipping labels for your outbound shipment. BOL's and labels will be available for pick-up at the Vista Service Desk.

**REQUESTS SHOULD BE SUBMITTED BY: APRIL 17, 2025**

### Outbound Shipping Information

Ship to (Company): \_\_\_\_\_

Attention: \_\_\_\_\_

Destination (Street Address): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

### Shipping Method

\_\_\_ LibertyCFS (Preferred Carrier) \_\_\_ Other \_\_\_\_\_

\_\_\_ FedEx (Express or Ground) \_\_\_ UPS (ground)

**\*\*Exhibitors using FedEx or UPS must provide pre-printed labels with their account number\*\***

### Freight Charges Guaranteed By

Company/Exhibitor: \_\_\_\_\_

Attention: \_\_\_\_\_

Permanent Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Shipping Labels Request

# of Shipping Labels Requested: \_\_\_\_\_

Exhibitors using FedEx or UPS must provide pre-printed labels with their account number.

### Notes

- Please complete one form per shipment.
- Do not leave Bills of Lading in your booth.

Please review the *Material Handling Information*, *Material Handling Rate Schedule*, and *Limits of Liability* forms.

Company Name: \_\_\_\_\_ Booth # \_\_\_\_\_

**Submit request to: [orders@vistacs.com](mailto:orders@vistacs.com) before the deadline date!**



"Delivering Freedom®"



# MOVE YOUR EXHIBIT WITH PEACE OF MIND

**THE FREIGHT & CUSTOMS PARTNER YOU CAN RELY ON  
FULLY DEDICATED TO YOUR CONVENTION AND TRADE SHOW SUCCESS**

Putting service first and leveraging our 42 years of freight & customs experience



## Transportation Services

- Ground Freight (LTL)
- Full Load
- International Freight Forwarding
- Customs Brokerage Services
- Exclusive Use Full Trailer



## Customized Solutions

- Door to door service
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**email: [exhibitorservices@libertycfs.us](mailto:exhibitorservices@libertycfs.us) - [www.libertycfs.us](http://www.libertycfs.us)**  
**LAS VEGAS | TORONTO**





# LibertyCFS NV, Inc.

*A Veteran Owned Company  
Delivering Freedom*

[exhibitorservices@libertycfs.us](mailto:exhibitorservices@libertycfs.us)

[www.libertycfs.us](http://www.libertycfs.us)

Tel. (905) 338-3993

FREIGHT & CUSTOMS ORDER FORM

<b>1</b> Please accept this form as authority for LibertyCFS NV, Inc. to provide the services listed below. A second form is required for additional events.				Adobe Acrobat Reader DC may be required for completion of form. Click image to download				
Freight Only		Customs Only		Freight & Customs		Return Only		
PICK-UP LOCATION	<b>2a</b> Company Name _____			DELIVERY TO ADDRESS	<b>3</b> Exhibiting Company Name _____			Booth # _____
	Address1 _____				Show Name _____			
	Address2 _____				Address1 _____			
	City _____ State _____ ZipCode _____				Address2 _____			
	Contact _____ Phone # _____				City _____ State _____ ZipCode _____			
	Email _____ IRS/Tax ID# _____				Onsite Contact _____ Cell Phone # _____			
SERVICES	<b>2b</b> P/U Date _____ From _____ To _____			<b>4</b> Check Box if the Return address is the same as 2a <input type="checkbox"/>				
	Dlvy Date _____ Hours _____							
	Express Economy LTL 7-10 Days Int'l							
	Inside Liftgate Dock							
	Other _____							
PACKAGE INFO	<b>5</b> Carton(s)/Box _____			PCS	DIMENSIONS (L x W x H)		WGT	
	Vinyl Case(s)/Color _____							
	Wooden Crate(s) _____							
	Trunk(s) / On Wheels _____							
	Skid(s) - to contain # _____ of pieces							
VALUE	<b>6</b> <b>Declared Value for Carriage:</b> The declared value for carriage of this shipment is agreed to and understood to be \$0.50 per pound multiplied by the number of pounds of that part of the shipment lost or damaged but not less than \$50.00 per shipment unless a value is declared below and applicable charges paid thereon. The liability of Carrier for loss/damage are subject to the terms and conditions. LibertyCFS NV, Inc charges 8% per \$1000, Min \$80.							
	<b>Exclusion: Does not include TV(s)/Monitor(s)</b>			<b>DECLARED VALUE</b>				
PAYMENT	<b>7</b> Credit Card Information / Billing Address					MM _____ YYYY _____		
	Credit Card Number _____			Security Code _____		Exp. Date _____ / _____		
	I hereby authorize the use of this card for payment of services related to this Order Form. I understand that declined credit cards are subject to a 30% surcharge.							
	Address _____			Signature _____				
	City _____			State _____		ZipCode _____		
	Phone _____			Email _____				

Comments: Include any additional comments that will be helpful for the movement of freight and contents



# MARYLAND CANNABIS CONVENTION

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BALTIMORE, MD  
MAY 2-3, 2025



**DEADLINE DATE:**  
**APRIL 17, 2025**

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## INTENT TO USE NON-OFFICIAL CONTRACTORS

**A NON-OFFICIAL CONTRACTOR IS:** Any individual who is not a full-time permanent employee of an exhibiting firm, who is providing a service to an exhibitor on-site at the convention facility and does not represent one or more of the official contractors.

1. Exhibitors who choose to use a Non-Official Contractor must complete and sign this form. It must be received at Vista Convention Services no later than the **Deadline Date** shown above. No extensions or exceptions will be granted after the published deadline.
2. The Non-Official Contractor must provide Vista Convention Services with an original "Certificate of Insurance". This certificate must be received no later than the **Deadline Date** shown above. No extensions or exceptions will be granted after the published deadline.
3. Failure to provide Vista Convention Services with the above items 1 and 2 will result in said firms being required to hire installation and dismantling labor from Vista Convention Services. Non-Official Contractors will be able to provide supervision only.
4. All representatives of the Non-Official Contractors must obtain an "EXHIBIT CREW" badge at Vista Convention Services Labor Desk.

**NOTIFICATION DEADLINE DATE: See Above.**

Company Name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Signature: \_\_\_\_\_

Full Name of Non-Official Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Non-Official Contractor "Show Site" Representative: \_\_\_\_\_

Type of Service to Be Performed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Submit order with payment to: [orders@vistacs.com](mailto:orders@vistacs.com) before deadline date!**

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**DISCOUNT  
DEADLINE DATE:  
APRIL 17, 2025**

## LABOR ORDER FORM

### CARPENTER LABOR FOR INSTALLATION & DISMANTLING OF EXHIBITS

#### Carpenter Rates:

STRAIGHT TIME:		OVERTIME:		DOUBLE TIME:	
Advance Rate	Standard Rate	Advance Rate	Standard Rate	Advance Rate	Standard Rate
<b>\$152.00/hr.</b>	<b>\$189.00/hr.</b>	<b>\$228.00/hr.</b>	<b>\$283.50/hr.</b>	<b>\$304.00/hr.</b>	<b>\$378.00/hr.</b>
one hour minimum per worker thereafter 1/2 hr. increments ST: 8:00 AM to 4:30 PM Monday through Friday		one hour minimum per worker thereafter 1/2 hr. increments OT: Before 8:00 AM and after 4:30 PM Monday through Friday and all hours on Saturday		one hour minimum per worker thereafter 1/2 hr. increments DT: Sunday & all Holidays	

**ALL LABOR ORDERS RECEIVED AFTER THE DEADLINE DATE OR PLACED AT SHOWSITE WILL BE CHARGED AT THE STANDARD RATE.**

**NOTE:** 8:00 AM is the only guaranteed starting time. All the other orders will be filled as labor is available. All labor must be signed in/out at the Service Desk. Exhibitors not checked in by their requested starting times are subject to a 1 hour minimum charge per person ordered, unless we received written cancellation 24 hours prior to starting time.

PLEASE INDICATE SERVICE REQUIRED:

☐ **PLAN A - EXHIBITOR'S SUPERVISION** All work performed must be under the supervision of the Exhibitor.

	# WORKERS	DATE	TIME	APPROX. HOURS
SET-UP				
DISMANTLE				

Estimated Labor
\$
\$

☐ **PLAN B - VISTA SUPERVISION** Hourly rate plus 35% Supervision Charge / Minimum \$60.00/\$70.00

Estimated Supervision
\$

Name of Carrier \_\_\_\_\_ # Crates \_\_\_\_\_ Cartons \_\_\_\_\_ Skids \_\_\_\_\_

Shipped to: ☐ Warehouse ☐ Showsite ☐ Display Includes Carpet ☐ Vista's Rental Carpet

**Please include Set-up Plans with Order**

After Dismantle Return Display To: \_\_\_\_\_

VIA

Vista shall not be responsible for damage, loss, or theft of display installed and/or dismantled under our Supervision. Vista shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booths for reloading after the show.

Sub Total \$ \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_ BOOTH # \_\_\_\_\_

**Submit order with payment to: orders@vistacs.com before deadline date!**

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## LIMITS OF LIABILITY & RESPONSIBILITY FOR LABOR

1. ***Vista Convention Services*** and its subcontractors shall not be responsible for loss, delay or damage due to strikes, lockouts or work stoppages of any kind.
2. ***Vista Convention Services*** and its subcontractors shall not be responsible for loss, injury or damage caused by laborers or equipment furnished by ***Vista Convention Services*** or its subcontractors, except when such laborers are working or operating equipment under the direct supervision of a supervisor designated by ***Vista Convention Services*** or its subcontractor.
3. ***Vista Convention Services*** and its subcontractors shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss, injury or damage to an exhibitor's materials or exhibitor personnel, which may make it impossible or impractical to exhibit exhibitor's materials.
4. Claims for loss, injury or damage which are not submitted to ***Vista Convention Services*** within thirty (30) days of the close of the show on which the loss, injury or damage occurred shall be considered waived. No suit or action shall be brought against ***Vista Convention Services*** or its subcontractors more than one year after the accrual of the cause of action.
5. ***Vista Convention Services*** will not be responsible for improper packing of exhibitor material and products or incorrect labeling if working under the supervision of the exhibitor.
6. ***Vista Convention Services*** will not be responsible for improperly packed or concealed damages to exhibits.
7. The placing of an order for the services of laborers and the use of equipment by an exhibitor or any agent of the exhibitor shall be construed as an acceptance by such exhibitor or agent of terms and conditions set forth in Sections 1 through 6 above.
8. If granted permission for early move-in (off-target move-in) by show management and ***Vista Convention Services***, the exhibitor is required to use ***Vista Convention Services*** labor for booth installation.

# MARYLAND CANNABIS CONVENTION

BALTIMORE CONVENTION CENTER  
HALL A  
BALTIMORE, MD  
MAY 2-3, 2025



6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

DEADLINE DATE:  
APRIL 17, 2025

## FORKLIFT LABOR ORDER FORM

Order forklift labor **only** if you need to assemble, move, unskid, relocate, unpack heavy equipment, after it has been delivered to your booth.

**PLEASE NOTE:** Exhibitors are allowed a one-time spotting of equipment or machinery (within 6" tolerance) in its initial delivery as handled from carrier to booth, provided exhibitor or his representative is present at time of delivery to booth. It is not necessary to order a forklift for this function. However, any additional movement or unskidding at exhibit booth will require a forklift order. Do not order forklift labor for motorized or mobile equipment.

Workers and material handling equipment ordered for the start of the day will be provided at 8:00 AM. Any orders, after 8:00AM, will be assigned after finishing earlier requests.

Exhibitors must verify any forklift labor and material handling equipment orders on the show floor. All workers and material handling equipment must be signed in and out at the Service Desk. Cancellation of any advance order for forklift labor or material handling equipment must be at least 24 hours in advance.

### Forklift crew consists of: Forklift w/Operator

There is a minimum charge of one hour per crew member. Half-hour increments will apply after the first hour. Straight time rates apply 8:00AM - 4:30 PM weekdays, overtime before 8:00 AM and after 4:30 PM weekdays and all hours on Saturday and Sunday, and double time on holidays.

	<u>STRAIGHT TIME</u>	<u>OVERTIME</u>	<u>DOUBLE TIME</u>
<b>RIGGER</b>	\$134.00 per hour	\$201.00 per hour	\$268.00 per hour
<b>FORKLIFT</b>	\$227.00 per hour	\$340.50 per hour	\$454.00 per hour
<b>w/OPERATOR</b> - (up to 5,000 lbs. capacity)			
<i>Larger forklift and/or crane service is available by advance request.</i>			

### FORKLIFT LABOR REQUEST

	5,000 lbs. forklift w/operator	helper/spotter 1 or 2	Date	Time	Approx. Hours	Estimated Forklift
SET-UP:						\$
DISMANTLE:						\$

# Pieces to be spotted \_\_\_\_\_ Heaviest Pieces \_\_\_\_\_

Sub Total \$ \_\_\_\_\_

Company Name \_\_\_\_\_ Booth \_\_\_\_\_

**Submit order with payment to: [orders@vistacs.com](mailto:orders@vistacs.com) before deadline date!**

# MARYLAND CANNABIS CONVENTION

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**DISCOUNT  
DEADLINE DATE:  
APRIL 17, 2025**

## STANDARD BOOTH FURNISHINGS & ACCESSORIES ORDER FORM

QTY. DISCOUNT RATES STANDARD RATES AMT.

### SEATING

Side Chair (black only).....80.00 103.00  
Padded Stool (black only).....104.00 135.00

### ACCESSORIES

Round Pedestal Table (30"h x 30"rd)..... 144.00 187.00  
Round Pedestal Table (42"h x 30"rd).....173.00 225.00  
Wastebasket.....31.00 40.00  
Easel..... 61.00 79.00  
Chrome Sign Frame (22" x 28").....115.00 150.00  
Bag Holder.....144.00 187.00  
8' Stanchion..... 45.00 58.00  
Crossbar..... 45.00 58.00  
Garment Rack.....125.00 162.00  
Literature Rack..... 231.00 300.00  
3' Black Stanchion/Pull out Tape..... 86.00 112.00  
(7 1/2 ft. lengths)  
8' Special Background.....19.00ft. 25.00ft.  
Circle color: Blue Black Burgundy Purple Gray Red Teal White Hunter Green  
3' Special Siderails.....14.00ft. 17.00ft.  
Circle color: Blue Black Burgundy Purple Gray Red Teal White Hunter Green

### DRAPED RISERS

White Vinyl  
4' One Step .....70.00 91.00  
6' One Step .....82.00 107.00

QTY. DISCOUNT RATES STANDARD RATES AMT.

### DRAPED DISPLAY TABLES - 30" HIGH

Price includes white vinyl top & 3 sides  
Circle color: Blue Black Burgundy Purple Gray Red Teal White Hunter Green  
\*\*IF NO COLOR IS SELECTED, SHOW COLORS WILL PREVAIL\*\*

2' x 4' x 30".....\$153.00 \$199.00  
2' x 6' x 30".....181.00 235.00  
2' x 8' x 30".....211.00 274.00  
4th Side Drape.....38.00 49.00

### DRAPED DISPLAY TABLES - 42" COUNTER HIGH

Price includes white vinyl top & 3 sides  
Circle color: Blue Black Burgundy Purple Gray Red Teal White Hunter Green  
\*\*IF NO COLOR IS SELECTED, SHOW COLORS WILL PREVAIL\*\*

2' x 4' x 42".....202.00 263.00  
2' x 6' x 42".....232.00 302.00  
2' x 8' x 42".....275.00 357.00  
4th Side Drape.....38.00 49.00

### UNDRAPE DISPLAY TABLES - 30" HIGH

2' x 4' x 30".....71.00 92.00  
2' x 6' x 30".....83.00 108.00  
2' x 8' x 30".....99.00 128.00

### UNDRAPE DISPLAY TABLES - 42" COUNTER HIGH

2' x 4' x 42".....92.00 118.00  
2' x 6' x 42".....103.00 133.00  
2' x 8' x 42".....118.00 154.00

**PAYMENT POLICY:** Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted. **CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

Sub Total \$

Company Name Booth #

**Submit order with payment to: orders@vistacs.com before deadline date!**

# MARYLAND CANNABIS CONVENTION

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DISCOUNT  
DEADLINE DATE:  
APRIL 17, 2025

## CARPET / CARPET PADDING ORDER FORM

STANDARD CARPET

Price includes installation & taping front edge. **NO** guarantee of color match when ordering multiple carpets.

Qty.	Discount Rate	Standard Rate	Total
_____ 9'x 10' .....	221.00	288.00	_____
_____ 9'x 20' .....	442.00	576.00	_____
_____ 9'x 30' .....	663.00	864.00	_____
_____ 9'x 40' .....	884.00	1152.00	_____
_____ 9'x 50' .....	1105.00	1440.00	_____

**Circle color:** Blue \* Burgundy \* Gray \* Teal \* Red \* Purple \* Black \* Hunter Green \* Blue Jay \* Pepper

**\*\*IF NO COLOR IS SELECTED, SHOW COLORS WILL PREVAIL\*\***

**CANCELLATION POLICY:** *Items cancelled before the Deadline Date will be refunded 50%. NO REFUNDS AFTER DEADLINE DATE*

CUSTOM CARPET

Price includes installation to fit booth space.  
INDICATE OVERALL DIMENSIONS:

\_\_\_\_\_ ft.x \_\_\_\_\_ ft. (100 sq. ft. minimum).....\$5.00 sq. ft. \$6.50 sq. ft. \_\_\_\_\_

**Circle color:** Blue \* Burgundy \* Gray \* Teal \* Red \* Purple \* Black \* Hunter Green \* Blue Jay \* Pepper

**\*\*SEE CANCELLATION POLICY UNDER "PLUSH CARPET"\*\*\***

CARPET PADDING

INDICATE OVERALL DIMENSION:

\_\_\_\_\_ ft.x \_\_\_\_\_ ft. (100 sq. ft. minimum).....\$2.55 sq. ft. \$3.25 sq. ft. \_\_\_\_\_

**CANCELLATION POLICY:** *Items cancelled before the Deadline Date will be refunded 50%. NO REFUNDS AFTER DEADLINE DATE*

PLUSH CARPET - 28 OZ.

**PLUSH CARPET INCLUDES LABOR TO INSTALL AND REMOVE PROTECTIVE COVERING**

**Orders MUST be received by the Deadline Date above to guarantee delivery. Orders received after the deadline date will be charged at the Standard Rate.**

Carpet Size \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ (calculate to the next full foot, 100 sq. ft. minimum)

**QTY**

\_\_\_\_\_ Square feet (100 sq.ft. minimum).....\$7.00 sq. ft. \$9.00 sq. ft. \_\_\_\_\_

**Circle Color:** Charcoal Gray \* Beige \* White \* Red \* Navy \* Ivory \* Midway Blue \* Black

**CANCELLATION POLICY:** *Plush & Custom carpet cancelled after orders have been received will be charged at 100% of original price*

Sub Total \$ \_\_\_\_\_

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_

**Submit order with payment to: [orders@vistacs.com](mailto:orders@vistacs.com) before deadline date!**





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## Standard Carpet Inventory



## Plush Booth Carpet—28oz



## Table Skirt Colors



# MARYLAND CANNABIS CONVENTION

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**DISCOUNT DEADLINE  
DATE:  
APRIL 17, 2025**

## CUSTOM FURNISHINGS ORDER FORM

**\*SHOW SITE ORDERS WILL BE SUBJECT TO A 30% SURCHARGE ON STANDARD RATES\* SHOW SITE ORDERS WILL BE BASED ON AVAILABILITY**  
**CUSTOM FURNISHINGS CATALOG**

Item Number	Qty.		Dimensions	Discount	Standard	Total
<b>BLANC (PG. 2)</b>						
18228-0847		Blanc Bright White Leather Sofa	75"W x 35"D x 35"H	\$1,173.00	1,525.00	
18167-0614		Blanc Bright White Leather Loveseat	54"W x 35"D x 35"H	\$1,120.00	1,455.00	
18284-0834		Blanc Bright White Leather Chair	33"W x 35"D x 35"H	\$935.00	1,216.00	
18024-0072		Blanc Bright White Leather Bench Ottoman	48"W x 24"D x 18"H	\$562.00	730.00	
18184-0274		Blanc Bright White Leather Cube Ottoman	17"Square	\$197.00	256.00	
<b>FUNCTION (PG. 2)</b>						
18284-0554		Function Bright White Leather Armless Chair	28"Square x 29"H	\$598.00	778.00	
18066-0016		Function Bright White Leather Corner	28"Square x 29"H	\$644.00	837.00	
18284-0452		Function Black Leather Armless Chair	28"Square x 29"H	\$598.00	778.00	
18066-0009		Function Black Leather Corner	28"Square x 29"H	\$644.00	837.00	
<b>CONTINENTAL (PG. 3)</b>						
18303-0006		Continental Bright White Leather Curved Loveseat	82"W x 34"D x 31"H	\$1,156.00	1,502.00	
18304-0002		Continental Bright White Leather Reverse Curved Lov	72"W x 34"D x 31"H	\$1,120.00	1,455.00	
18296-0006		Continental Bright White Leather Wedge Ottoman	30"W x 34"D x 19"H	\$498.00	647.00	
18184-0283		Continental Bright White Leather Curved Bench	70"W x 26"D x 19"H	\$588.00	764.00	
18184-0284		Continental Bright White Leather Half Moon Ottoman	33"W x 19"D x 19"H	\$498.00	647.00	
<b>BOCA (PG. 3)</b>						
18066-0026		Boca Black Leather Corner	27"W x 27"D x 30"H	\$644.00	837.00	
18284-0786		Boca Black Leather Armless	22"W x 27"D x 30"H	\$598.00	778.00	
<b>METRO (PG. 4)</b>						
18228-0602		Metro Black Leather Sofa	85"W x 35"D x 35"H	\$963.00	1,253.00	
18167-0467		Metro Black Leather Loveseat	60"W x 35"D x 35"H	\$929.00	1,207.00	
18284-0482		Metro Black Leather Chair	35"Square x 35"H	\$725.00	943.00	
18184-0179		Metro Black Leather Square Ottoman	40"Square x 17"H	\$498.00	647.00	
18024-0008		Metro Black Leather Bench Ottoman	60"W x 24"D x 17"H	\$498.00	647.00	
<b>GRAMMERCY (PG. 4 &amp; 5)</b>						
18228-0605		Grammercy Charcoal Leather Sofa	82"W x 36"D x 36"H	\$1,074.00	1,395.00	
18167-0469		Grammercy Charcoal Leather Loveseat	57"W x 36"D x 36"H	\$935.00	1,216.00	
18284-0485		Grammercy Charcoal Leather Chair	28"W x 36"D x 36"H	\$598.00	778.00	
18066-0015		Grammercy Charcoal Leather Corner	36"Square x 36"H	\$688.00	895.00	
18184-0036		Grammercy Charcoal Leather Round Ottoman	46"Round x 17"H	\$498.00	647.00	
18184-0033		Grammercy Charcoal Leather Square Ottoman	40"Square x 17"H	\$498.00	647.00	
<b>AUBREY (PG. 5)</b>						
18228-0891		Aubrey Sofa	90"W x 35"D x 35"H	\$1,256.00	1,633.00	
18284-0898		Aubrey Chair	37"W x 35"D x 35"H	\$790.00	1,027.00	
18184-0303		Aubrey Bench Ottoman	48"W x 24"D x 18"H	\$460.00	598.00	
<b>CHANDLER (PG. 5 &amp; 6)</b>						
18228-0795		Chandler Red Leather Sofa	76"W x 37"D x 35"H	\$963.00	1,253.00	
18167-0581		Chandler Red Leather Loveseat	53"W x 37"D x 35"H	\$929.00	1,207.00	
18284-0717		Chandler Red Leather Chair	31"W x 37"D x 35"H	\$725.00	943.00	
18024-0062		Chandler Red Leather Bench Ottoman	60"W x 24"D x 17"H	\$498.00	647.00	
<b>EVOKE (PG. 6)</b>						
13229-0007		Evoke Sofa	81"W x 35"D x 27"H	\$1,457.00	1,893.00	
13041-0015		Evoke Chair	33"W x 35"D x 27"H	\$781.00	1,015.00	
13054-0011		Evoke Cocktail Table	48"W x 24"D x 18"H	\$498.00	647.00	
13110-0009		Evoke End Table	24"W x 28"D x 25"H	\$442.00	573.00	
13110-0008		Evoke Cube Table	18"Square	\$313.00	407.00	
<b>LATITUDE (PG. 6)</b>						
13229-0020		Latitude Sofa	91"W x 42"D x 33"H	\$1,254.00	1,630.00	
13170-0011		Latitude Loveseat	91"W x 42"D x 33"H	\$1,170.00	1,521.00	
13285-0015		Latitude Chair	42"W x 36"D x 33"H	\$975.00	1,268.00	
<b>VERONA (PG. 7)</b>						
13229-0016		Verona Sofa	74"W x 38"D x 25"H	\$1,375.00	1,788.00	
13285-0013		Verona Chair	28"W x 38"D x 25"H	\$710.00	923.00	
13185-0010		Verona Ottoman	26"W x 21"D x 18"H	\$411.00	534.00	

<b>JASPER (PG. 7)</b>					
18228-0892		Jasper Sofa	64"W x 24"D x 33"H	\$1,080.00	1,404.00
18284-0902		Jasper Chair	30"W x 24"D x 33"H	\$701.00	912.00
<b>NIKO (PG. 7)</b>					
18228-0858		Niko Sofa	81"W x 30"D x 38"H	\$1,192.00	1,550.00
18167-0622		Niko Loveseat	58"W x 30"D x 38"H	\$1,090.00	1,417.00
18284-0856		Niko Chair	31"W x 30"D x 38"H	\$907.00	1,179.00
<b>CROMWELL (PG. 8)</b>					
18228-0869		Cromwell Sofa	78"W x 32"D x 29"H	\$1,355.00	1,761.00
18284-0873		Cromwell Chair	32"W x 32"D x 29"H	\$807.00	1,049.00
<b>STAGE CHAIRS (PG. 8)</b>					
18284-0876		Bianca Stage Chair - Frost	26"Square x 37"H	\$427.00	555.00
18284-0895		Bianca Stage Chair - Onyx	26"Square x 37"H	\$427.00	555.00
18284-0893		Bianca Stage Chair - Sand	26"Square x 37"H	\$427.00	555.00
18284-0621		Empire Chair - Black Leather	28"W x 32"D x 32"H	\$644.00	837.00
18284-0564		Empire Chair - White Leather	28"W x 32"D x 32"H	\$644.00	837.00
18284-0785		Monarch Chair	28"Square x 30"H	\$411.00	536.00
18284-0900		Royce Chair - Mink	29"W x 30"D x 33"H	\$557.00	724.00
18284-0901		Royce Chair - Oyster	29"W x 30"D x 33"H	\$557.00	724.00
<b>OTTOMANS &amp; BENCHES (PG. 9)</b>					
18184-0283		Continental Bright White Leather Curved Bench	70"W x 26"D x 19"H	\$588.00	764.00
05026-0012		Encore Bench	68"W x 15"D x 18"H	\$530.00	689.00
18184-0179		Metro Black Leather Square Ottoman	40"Square x 17"H	\$498.00	647.00
18184-0033		Grammercy Charcoal Leather Square Ottoman	40"Square x 17"H	\$498.00	647.00
18024-0008		Metro Black Leather Bench	60"W x 24"D x 17"H	\$498.00	647.00
18024-0002		Grammercy Charcoal Leather Bench	60"W x 24"D x 17"H	\$498.00	647.00
18024-0062		Chandler Red Leather Bench	60"W x 24"D x 17"H	\$498.00	647.00
18184-0192		Essentials Storage Ottoman	48"W x 24"D x 20"H	\$688.00	895.00
18184-0036		Grammercy Charcoal Leather Round Ottoman	46"Round x 17"H	\$498.00	647.00
<b>banquettes &amp; turning beds (pg. 9)</b>					
18011-0011		Essentials White Leather Banquette (2 pcs)	60"Round x 48"H	\$1,457.00	1,893.00
18011-0002		Grammercy Charcoal Leather Banquette (2 pcs)	59"Round x 38"H	\$1,457.00	1,893.00
02082-0033		Essentials White Leather Turning Bed	96"W x 48"D x 34"H	\$1,750.00	2,274.00
<b>CUBE OTTOMANS (PG. 10)</b>					
18184-0294		Rubix Cube - Cherry	17"Square x 18"H	\$201.00	261.00
18184-0295		Rubix Cube - Cromwell	17"Square x 18"H	\$201.00	261.00
18184-0296		Rubix Cube - Grape	17"Square x 18"H	\$201.00	261.00
18184-0293		Rubix Cube - Lemon	17"Square x 18"H	\$201.00	261.00
18184-0297		Rubix Cube - Lime	17"Square x 18"H	\$201.00	261.00
18184-0298		Rubix Cube - Mango	17"Square x 18"H	\$201.00	261.00
18184-0274		Blanc Bright White Leather Cube	17"Square x 17"H	\$197.00	256.00
18184-0128		Metro Black Leather Cube Ottoman	18"Square x 18"H	\$197.00	256.00
<b>CHARGED (PG. 11)</b>					
22100-0001		Essentials Turning Bed w/Charging Station Insert	96"W x 48"D x 19"H	\$1,941.00	2,523.00
22051-0001		Boca Bright White Corner - Charged	27"W x 27"D x 30"H	\$733.00	954.00
22050-0001		Boca Bright White Armless - Charged	22"W x 27"D x 30"H	\$678.00	882.00
22001-0001		Aspen Bar Table - Charged	72"W x 26"D x 42"H	\$1,136.00	1,477.00
22002-0002		Aspen Cocktail Table - Charged	48"W x 24"D x 18"H	\$644.00	837.00
18284-0861		Patrice Tablet Chair	28"W x 30.5"D x 31"H	\$708.00	920.00
22052-0001		Lincoln Bench - Charged	59"W x 39"D x 17"H	\$1,074.00	1,395.00
14062-0307		Command White 8' Conference Table - Charged	96"W x 48"D x 31"H	\$1,522.00	1,979.00
<b>OCCASIONAL TABLES (PG. 12&amp;13)</b>					
12108-0001-12304-0006		Aria Red End Table	24"W x 20"D x 22"H	\$350.00	455.00
12049-0001-12050-0004		Aria Red Cocktail Table	44"W x 20"D x 18"H	\$368.00	478.00
12108-0001-12304-0005		Aria Green End Table	24"W x 20"D x 22"H	\$350.00	455.00
12049-0001-12050-0007		Aria Green Cocktail Table	44"W x 20"D x 18"H	\$368.00	478.00
12108-0001-12304-0004		Aria Blue End Table	24"W x 20"D x 22"H	\$350.00	455.00
12049-0001-12050-0005		Aria Blue Cocktail Table	44"W x 20"D x 18"H	\$368.00	478.00
12108-0001-12304-0007		Aria Purple End Table	24"W x 20"D x 22"H	\$350.00	455.00
12049-0001-12050-0006		Aria Purple Cocktail Table	44"W x 20"D x 18"H	\$368.00	478.00
12108-0001-12304-0002		Aria White End Table	24"W x 20"D x 22"H	\$350.00	455.00
12231-0001-12305-0002		Aria White Console Table	44"W x 20"D x 30"H	\$388.00	504.00
12049-0001-12050-0003		Aria White Cocktail Table	44"W x 20"D x 18"H	\$368.00	478.00
12108-0001-12304-0001		Aria Charcoal End Table	24"W x 20"D x 22"H	\$350.00	455.00
12231-0001-12305-0001		Aria Charcoal Console Table	44"W x 20"D x 30"H	\$388.00	504.00
12049-0001-12050-0002		Aria Charcoal Cocktail Table	44"W x 20"D x 18"H	\$368.00	478.00
18024-0010		Novel End Table	15"Square x 16"H	\$442.00	573.00
18024-0011		Novel Cocktail Table	46"W x 15"D x 16"H	\$498.00	647.00
12107-0512		Fuze End Table	24"Square x 23"H	\$378.00	491.00
12230-0116		Fuze Console Table	60"W x 16"D x 34"H	\$460.00	597.00
12055-0453		Fuze Cocktail Table	40"Square x 16"H	\$424.00	552.00
12107-0493		London End Table	24"Square x 23"H	\$378.00	491.00
12230-0110		London Console Table	60"W x 16"D x 34"H	\$460.00	597.00
12055-0428		London Cocktail Table	40"Square x 16"H	\$424.00	552.00
12107-0467		Hylton Tablet Table	18"W x 12"D x 28"H	\$313.00	407.00
12003-0117		Gemma Accent Table - Blue Agate	14"Round x 20"H	\$386.00	502.00
12003-0115		Gemma Accent Table - Citrine	14"Round x 20"H	\$386.00	502.00
12003-0116		Gemma Accent Table - Moonstone	14"Round x 20"H	\$386.00	502.00
12003-0120		Gemma Accent Table - Obsidian	14"Round x 20"H	\$386.00	502.00



12107-0494		Brooklyn II Square End Table	22"W X 22"D X 20"H	\$323.00	420.00
12107-0495		Brooklyn II Round End Table	20"Round X 20"H	\$323.00	420.00
12055-0429		Brooklyn II Rect Cocktail Table	42"W X 24"D X 16"H	\$360.00	468.00
12055-0430		Brooklyn II Round Cocktail Table	30"Round X 16"H	\$360.00	468.00
12055-0285		24" Cube Cocktail Table - Black	24"Square x 16"H	\$350.00	455.00
12055-0286		24" Cube Cocktail Table - White	24"Square x 16"H	\$350.00	455.00
12107-0296		24" Cube End Table - Black	24"Square x 21"H	\$360.00	468.00
12107-0297		24" Cube End Table - White	24"Square x 21"H	\$360.00	468.00
12003-0102		Sirona Accent Table	18"W x 12"D x 28"H	\$313.00	407.00
13110-0017		Orbit End Table	16"Round x 19"H	\$261.00	340.00
<b>BARS &amp; BAR BACKS (PG. 14)</b>					
05012-0076		VIP Glow Bar 6'	72"W x 24"D x 42"H	\$1,274.00	1,656.00
05012-0075		VIP Glow Bar 4'	48"W x 24"D x 42"H	\$1,074.00	1,395.00
05012-0053		Black Bar - 2 Shelf	48"W x 16"D x 42"H	\$588.00	764.00
05012-0054		White Bar - 2 Shelf	48"W x 16"D x 42"H	\$588.00	764.00
12112-0010		Blox Bar Back	30"W x 16"D x 86"H	\$733.00	954.00
05001-0017		Piazza Bar Back - Black	44"W x 12"D x 80"H	\$688.00	895.00
05001-0018		Piazza Bar Back - White	44"W x 12"D x 80"H	\$688.00	895.00
05012-0083		Elara Bar	72"W x 25"D x 44"H	\$1,942.00	2,525.00
05012-0082		Razor Bar	72"W x 25"D x 44"H	\$1,942.00	2,525.00
<b>BAR STOOLS (PG. 15 &amp; 16)</b>					
05237-0038		Criss Cross Bar Stool - Espresso	15"W x 19"D x 41"H	\$330.00	430.00
05237-0039		Criss Cross Bar Stool - White	15"W x 19"D x 41"H	\$330.00	430.00
05237-0305		Colin Stool	20"W x 19"D x 46"H	\$278.00	360.00
05237-0221		Euro Bar Stool - Black	22"W x 24"D x 42"H	\$313.00	407.00
05237-0306-05033-0001-05034-0009		Milo Bar Stool - Black	20"W x 21"D x 41"H	\$313.00	407.00
05237-0306-05033-0007-05034-0012		Milo Bar Stool - California Wine	20"W x 21"D x 41"H	\$313.00	407.00
05237-0306-05033-0005-05034-0011		Milo Bar Stool - Chartreuse	20"W x 21"D x 41"H	\$313.00	407.00
05237-0306-05033-0013-05034-0015		Milo Bar Stool - Chocolate	20"W x 21"D x 41"H	\$313.00	407.00
05237-0306-05033-0011-05034-0014		Milo Bar Stool - Jade	20"W x 21"D x 41"H	\$313.00	407.00
05237-0306-05033-0009-05034-0013		Milo Bar Stool - Victory Blue	20"W x 21"D x 41"H	\$313.00	407.00
05237-0306-05033-0002-05034-0010		Milo Bar Stool - White	20"W x 21"D x 41"H	\$313.00	407.00
05237-0270		Hourglass Bar Stool - Black	18"W x 20"D x 43"H	\$341.00	444.00
05237-0271		Hourglass Bar Stool - White	18"W x 20"D x 43"H	\$341.00	444.00
05237-0160		Equino Bar Stool - Black	15"W x 13"D x 35"H	\$341.00	444.00
05237-0041		Equino Bar Stool - White	15"W x 13"D x 35"H	\$341.00	444.00
05237-0298		Clara Stool	17"W x 21"D x 41"H	\$330.00	430.00
05237-0215		Marcus Stool	18"Square x 29"H	\$251.00	325.00
05237-0169		Caprice Stool	25"W x 26"D x 44"H	\$341.00	444.00
05237-0042		Sonic Stool	22"W x 23"D x 42"H	\$278.00	360.00
05237-0300		Nexus Stool	19"W x 20"D x 44"H	\$285.00	372.00
<b>CAFÉ CHAIRS (PG. 16 &amp; 17)</b>					
05035-0053-05033-0003-05034-0009		Milo Chair - Black	20"W x 22"D x 33"H	\$194.00	253.00
05035-0053-05033-0008-05034-0012		Milo Chair - California Wine	20"W x 22"D x 33"H	\$194.00	253.00
05035-0053-05033-0006-05034-0011		Milo Chair - Chartreuse	20"W x 22"D x 33"H	\$194.00	253.00
05035-0053-05033-0014-05034-0015		Milo Chair - Chocolate	20"W x 22"D x 33"H	\$194.00	253.00
05035-0053-05033-0012-05034-0014		Milo Chair - Jade	20"W x 22"D x 33"H	\$194.00	253.00
05035-0053-05033-0010-05034-0013		Milo Chair - Victory Blue	20"W x 22"D x 33"H	\$194.00	253.00
05035-0053-05033-0004-05034-0010		Milo Chair - White	20"W x 22"D x 33"H	\$194.00	253.00
05035-0051		Clara Chair	18"W x 21"D x 35"H	\$221.00	287.00
05035-0008		Leslie Chair	17"W x 21"D x 31"H	\$176.00	229.00
05035-0010		Criss Cross Chair - Espresso	17"W x 21"D x 35"H	\$221.00	287.00
05035-0011		Criss Cross Chair - White	17"W x 21"D x 35"H	\$221.00	287.00
05035-0023		Elio Chair	17"Square x 33"H	\$197.00	256.00
14233-0025		Caprice Chair - Black	25"W x 24"D x 32"H	\$197.00	256.00
14233-0005		Comet Stack Chair - Arms	23"W x 22"D x 32"H	\$269.00	349.00
14233-0006		Comet Stack Chair - Armless	19"W x 22"D x 32"H	\$251.00	325.00
14233-0016		Sonic Chair	20"W x 21"D x 32"H	\$197.00	256.00
05035-0050		Nexus Chair	19"W x 22"D x 32"H	\$233.00	303.00
05035-0052		Colin Chair	22"W x 19"D x 33"H	\$197.00	256.00
<b>BAR TABLES (PG. 18, 19 &amp; 20)</b>					
05246-0003-05036-0050		24" Square Bar Table - Cosmo/Chrome Base	24"Square x 42"H	\$368.00	478.00
05246-0018-05036-0050		24" Square Bar Table - Cosmo/Black Base	24"Square x 42"H	\$368.00	478.00
05246-0003-05036-0051		24" Square Bar Table - Emerald Tide/Chrome Base	24"Square x 42"H	\$368.00	478.00
05246-0018-05036-0051		24" Square Bar Table - Emerald Tide/Black Base	24"Square x 42"H	\$368.00	478.00
05246-0003-05036-0049		24" Square Bar Table - Icebreaker/Chrome Base	24"Square x 42"H	\$368.00	478.00
05246-0018-05036-0049		24" Square Bar Table - Icebreaker/Black Base	24"Square x 42"H	\$368.00	478.00
05246-0003-05036-0048		24" Square Bar Table - Sirona/Chrome Base	24"Square x 42"H	\$368.00	478.00
05246-0018-05036-0048		24" Square Bar Table - Sirona/Black Base	24"Square x 42"H	\$368.00	478.00
05246-0003-05036-0046		32" Round Bar Table - Cement/Chrome Base	32"Round x 42"H	\$485.00	631.00
05246-0018-05036-0046		32" Round Bar Table - Cement/Black Base	32"Round x 42"H	\$485.00	631.00
05246-0003-05036-0047		32" Round Bar Table - Yukon Oak/Chrome Base	32"Round x 42"H	\$485.00	631.00
05246-0018-05036-0047		32" Round Bar Table - Yukon Oak/Black Base	32"Round x 42"H	\$485.00	631.00
05036-0053-05246-0018		32" Round Bar Table - Smoke/Black Base	32"Round x 42"H	\$485.00	631.00
05036-0053-05246-0003		32" Round Bar Table - Smoke/Chrome Base	32"Round x 42"H	\$485.00	631.00
05246-0018-05036-0001		Euro Bar Table Black/Black 30" Round	30"Round x 42"H	\$350.00	455.00
05246-0018-05036-0004		Euro Bar Table Black/Black 36" Round	36"Round x 42"H	\$360.00	468.00
05246-0003-05036-0001		Silk Bar Table Black/Chrome 30" Round	30"Round x 42"H	\$350.00	455.00
05246-0003-05036-0004		Silk Bar Table Black/Chrome 36" Round	36"Round x 42"H	\$360.00	468.00

05246-0018-05036-0037		City Bar Table Maple/Black 30" Round	30"Round x 42"H	\$350.00	455.00
05246-0018-05036-0038		City Bar Table Maple/Black 36" Round	36"Round x 42"H	\$360.00	468.00
05246-0003-05036-0037		Park Ave Bar Table Maple/Chrome 30" Round	30"Round x 42"H	\$350.00	455.00
05246-0003-05036-0038		Park Ave Bar Table Maple/Chrome 36" Round	36"Round x 42"H	\$360.00	468.00
05246-0018-05036-0003		Summit Bar Table White/Black 30" Round	30"Round x 42"H	\$350.00	455.00
05246-0018-05036-0006		Summit Bar Table White/Black 36" Round	36"Round x 42"H	\$360.00	468.00
05246-0003-05036-0003		Blanco Bar Table White/Chrome 30" Round	30"Round x 42"H	\$350.00	455.00
05246-0003-05036-0006		Blanco Bar Table White/Chrome 36" Round	36"Round x 42"H	\$360.00	468.00
05036-0039-05246-0003		Fuze Bar Table	36"Square x 42"H	\$395.00	513.00
05246-0003-05036-0008		Blanco Bar Table - White/Chrome 24"Square	24"Square x 42"H	\$350.00	455.00
05246-0003-05036-0009		Blanco Rectangle Bar Table - White/Chrome	72"W x 24"D x 42"H	\$542.00	705.00
05246-0003-05036-0033		Spectrum Bar Table - Red	24"Square x 42"H	\$378.00	491.00
05246-0003-05036-0034		Spectrum Bar Table - Blue	24"Square x 42"H	\$378.00	491.00
05246-0003-05036-0035		Spectrum Bar Table - Purple	24"Square x 42"H	\$378.00	491.00
05246-0003-05036-0036		Spectrum Bar Table - Green	24"Square x 42"H	\$378.00	491.00
05204-0001		Aspen Bar Table	72"W x 26"D x 42"H	\$972.00	1,264.00
<b>Café TABLES (PG. 20, 21 &amp; 22)</b>					
05246-0002-05036-0050		24" Square Cafe Table - Cosmo/Chrome Base	24"Square x 30"H	\$368.00	478.00
05246-0017-05036-0050		24" Square Cafe Table - Cosmo/Black Base	24"Square x 30"H	\$368.00	478.00
05246-0002-05036-0051		24" Square Cafe Table - Emerald Tide/Chrome Base	24"Square x 30"H	\$368.00	478.00
05246-0017-05036-0051		24" Square Cafe Table - Emerald Tide/Black Base	24"Square x 30"H	\$368.00	478.00
05246-0002-05036-0049		24" Square Cafe Table - Icebreaker/Chrome Base	24"Square x 30"H	\$368.00	478.00
05246-0017-05036-0049		24" Square Cafe Table - Icebreaker/Black Base	24"Square x 30"H	\$368.00	478.00
05246-0002-05036-0048		24" Square Cafe Table - Sirona/Chrome Base	24"Square x 30"H	\$368.00	478.00
05246-0017-05036-0048		24" Square Cafe Table - Sirona/Black Base	24"Square x 30"H	\$368.00	478.00
05246-0002-05036-0046		32" Round Café Table - Cement/Chrome Base	32"Round x 30"H	\$498.00	647.00
05246-0017-05036-0046		32" Round Café Table - Cement/Black Base	32"Round x 30"H	\$498.00	647.00
05246-0002-05036-0047		32" Round Café Table - Yukon Oak/Chrome Base	32"Round x 30"H	\$498.00	647.00
05246-0017-05036-0047		32" Round Café Table - Yukon Oak/Black Base	32"Round x 30"H	\$498.00	647.00
05036-0053-05246-0002		32" Round Café Table - Smoke/Chrome Base	32"Round x 30"H	\$498.00	647.00
05036-0053-05246-0017		32" Round Café Table - Smoke/Black Base	32"Round x 30"H	\$498.00	647.00
05246-0018-05036-0001		Euro Café Table Black/Black 30" Round	30"Round x 30"H	\$350.00	455.00
05246-0018-05036-0004		Euro Café Table Black/Black 36" Round	36"Round x 30"H	\$360.00	468.00
05246-0003-05036-0001		Silk Café Table Black/Chrome 30" Round	30"Round x 30"H	\$350.00	455.00
05246-0003-05036-0004		Silk Café Table Black/Chrome 36" Round	36"Round x 30"H	\$360.00	468.00
05246-0018-05036-0037		Park Ave Café Table Maple/Chrome 30" Round	30"Round x 30"H	\$350.00	455.00
05246-0018-05036-0038		Park Ave Café Table Maple/Chrome 36" Round	36"Round x 30"H	\$360.00	468.00
05246-0003-05036-0037		City Café Table Maple/Black 30" Round	30"Round x 30"H	\$350.00	455.00
05246-0003-05036-0038		City Café Table Maple/Black 36" Round	36"Round x 30"H	\$360.00	468.00
05246-0003-05036-0003		Blanco Café Table White/Chrome 30" Round	30"Round x 30"H	\$350.00	455.00
05246-0003-05036-0006		Blanco Café Table White/Chrome 36" Round	36"Round x 30"H	\$360.00	468.00
05246-0018-05036-0003		Summit Café Table White/Black 30" Round	30"Round x 30"H	\$350.00	455.00
05246-0018-05036-0006		Summit Café Table White/Black 36" Round	36"Round x 30"H	\$360.00	468.00
05036-0039-05246-0002		Fuze Café Table	36"Square x 30"	\$395.00	513.00
05246-0002-05036-0008		Blanco Café Table White/Chrome 24"Square	24"Square x 30"H	\$350.00	455.00
05246-0002-05036-0009		Blanco Café Table White/Chrome Rectangle	72"W x 24"D x 30"H	\$542.00	705.00
05246-0002-05036-0033		Spectrum Café Table - Red	24"Square x 29"H	\$378.00	491.00
05246-0002-05036-0034		Spectrum Café Table - Blue	24"Square x 29"H	\$378.00	491.00
05246-0002-05036-0035		Spectrum Café Table - Purple	24"Square x 29"H	\$378.00	491.00
05246-0002-05036-0036		Spectrum Café Table - Green	24"Square x 29"H	\$378.00	491.00
05090-0001		Aspen Dining Table	72"W x 30"D x 30"H	\$835.00	1,084.00
05088-0531		Encore Dining Table	80"W x 40"D x 30"H	\$976.00	1,269.00
05088-0533		Madera Dining Table	92"W x 39"D x 30"H	\$1,255.00	1,632.00
<b>OFFICE SEATING (PG. 23)</b>					
14136-0002		Tamiri High Back Chair	25"W x 27"D x 45"H	\$442.00	573.00
14176-0007		Tamiri Mid Back Chair	27"Square x 39"H	\$388.00	504.00
14128-0002		Tamiri Guest Chair	25"W x 26"D x 37"H	\$360.00	468.00
14136-0081		Accord High Back Chair - Black	25"Square x 44"H	\$551.00	716.00
14136-0010		Accord High Back Chair - White	25"Square x 44"H	\$551.00	716.00
14250-0013		Goal Task Chair - Arms	25"Square x 39"H	\$295.00	383.00
14250-0014		Goal Task Chair Armless	21"W x 25"D x 39"H	\$269.00	349.00
14307-0003		Goal Black Drafting Stool - Arms	25"W x 24"D x 48"H	\$327.00	426.00
14307-0004		Goal Black Drafting Stool - Armless	21"W x 24"D x 48"H	\$295.00	383.00
14136-0105		Rimati Hi-Back Chair - Black	30"W x 28"D x 47-	\$655.00	852.00
14136-0106		Rimati Hi-Back Chair - White	30"W x 28"D x 47-	\$655.00	852.00
14128-0122		Rimati Guest Chair - Black	27"W x 25"D x 40"H	\$278.00	362.00
14128-0123		Rimati Guest Chair - White	27"W x 25"D x 40"H	\$278.00	362.00
<b>CONFERENCE TABLES (PG. 24)</b>					
14062-0105		42" Round Conference Table - Black	42" Round x 29"H	\$488.00	634.00
14062-0106		42" Round Conference Table - Mahogany	42" Round x 29"H	\$488.00	634.00
14062-0297		Command Conference Table - 6' Black	72"W x 36"D x 31"H	\$870.00	1,132.00
14062-0303		Command Conference Table - 6' Sirona	72"W x 36"D x 31"H	\$870.00	1,132.00
14062-0300		Command Conference Table - 6' White	72"W x 36"D x 31"H	\$870.00	1,132.00
14062-0298		Command Conference Table - 8' Black	96"W x 48"D x 31"H	\$935.00	1,216.00
14062-0304		Command Conference Table - 8' Sirona	96"W x 48"D x 31"H	\$935.00	1,216.00
14062-0301		Command Conference Table - 8' White	96"W x 48"D x 31"H	\$935.00	1,216.00
14062-0299		Command Conference Table - 10' Black	120"W x 48"D x 31"H	\$1,074.00	1,395.00
14062-0305		Command Conference Table - 10' Sirona	120"W x 48"D x 31"H	\$1,074.00	1,395.00
14062-0302		Command Conference Table - 10' White	120"W x 48"D x 31"H	\$1,074.00	1,395.00

<b>OFFICE FURNITURE (PG. 24 &amp; 25)</b>					
14309-0001		Computer Kiosk - Black	24"Square x 42"H	\$716.00	931.00
14179-0005		Computer Kiosk - White	24"Square x 42"H	\$716.00	931.00
14072-0108		Storage Credenza - Black	60"W x 20"D x 29"H	\$644.00	837.00
14072-0038		Storage Credenza - Mahogany	60"W x 20"D x 29"H	\$644.00	837.00
14083-0105		Jr Executive Desk - Black	60"W x 30"D x 29"H	\$733.00	954.00
14083-0106		Jr Executive Desk - Mahogany	60"W x 30"D x 29"H	\$733.00	954.00
14083-0324		Executive Desk - Black	72"W x 36"D x 29"H	\$761.00	989.00
14083-0117		Executive Desk - Mahogany	72"W x 36"D x 29"H	\$761.00	989.00
14029-0098		5 Shelf Bookcase - Black	36"W x 12"D x 72"H	\$688.00	895.00
14029-0091		5 Shelf Bookcase - Mahogany	36"W x 12"D x 72"H	\$688.00	895.00
05088-0498		Brooklyn II Rect Dining Table	60"W x 36"D x 30"H	\$716.00	931.00
05088-0499		Brooklyn II Round Dining Table	42" Round x 30"H	\$562.00	730.00
05090-0001		Aspen Dining Table	72"W x 30"D x 30"H	\$835.00	1,084.00
<b>METAL FILE &amp; STORAGE CABINETS (PG. 26)</b>					
14148-0001		2 Drawer Vertical File - Letter Size Black	15"W x 25"D x 29"H	\$395.00	513.00
14147-0001		2 Drawer Vertical File - Legal Size Black	18"W x 25"D x 29"H	\$313.00	407.00
14148-0002		4 Drawer Vertical File - Letter Size Black	15"W x 25"D x 52"H	\$323.00	420.00
14147-0002		4 Drawer Vertical File - Legal Size Black	18"W x 25"D x 52"H	\$360.00	468.00
14143-0006		2 Drawer Lateral File - Black	36"W x 18"D x 27"H	\$323.00	420.00
14143-0008		4 Drawer Lateral File - Black	36"W x 18"D x 54"H	\$395.00	513.00
14034-0015		Storage Cabinet - Black	36"W x 18"D x 72"H	\$395.00	513.00
<b>PEDESTALS (PG. 27)</b>					
12091-0023		Display Pedestal 14" x 42" Black	14"Square x 42"H	\$480.00	623.00
12091-0004		Display Pedestal 24" x 42" Black	24"Square x 42"H	\$580.00	754.00
12091-0002		Display Pedestal 18" x 42" Black	18"Square x 42"H	\$534.00	694.00
12091-0030		Display Pedestal 14" x 42" White	14"Square x 42"H	\$480.00	623.00
12091-0024		Display Pedestal 14" x 36" Black	14"Square x 36"H	\$406.00	528.00
12091-0034		Display Pedestal 24" x 36" Black	24"Square x 36"H	\$580.00	754.00
12091-0031		Display Pedestal 14" x 36" White	14"Square x 36"H	\$406.00	528.00
12091-0033		Display Pedestal 24" x 36" White	24"Square x 36"H	\$580.00	754.00
12091-0025		Display Pedestal 14" x 30" Black	14"Square x 30"H	\$378.00	491.00
12091-0003		Display Pedestal 24" x 30" Black	24"Square x 30"H	\$551.00	716.00
12091-0001		Display Pedestal 18" x 30" Black	18"Square x 30"H	\$388.00	504.00
12091-0032		Display Pedestal 14" x 30" White	14"Square x 30"H	\$378.00	491.00
14309-0001		Locking Pedestal Black	24"Square x 42"H	\$716.00	931.00
14179-0005		Locking Pedestal White	24"Square x 42"H	\$716.00	931.00
12091-0055		Fuze Pedestal	16"Square x 44"H	\$395.00	513.00
12091-0043		London Pedestal	16"Square x 44"H	\$395.00	513.00
<b>MISCELLANEOUS ITEMS (PG. 28)</b>					
14189-0066		Stanchion Chrome	41"H	\$111.00	145.00
11526-0001		Stanchion Rope - Red Velour	6' L	\$58.00	76.00
14308-0009		Nero Literature Stand - Black	15"W x 12"D x 53.5"H	\$269.00	349.00
14308-0010		Argento Literature Rack	15"W x 12"D x 53.5"H	\$269.00	349.00
14308-0005		Alto Literature Rack	10.5"W x 9.5"D x 57"H	\$278.00	360.00
01209-0003		Compact Refrigerator Black - 4.0 Cu Ft	21"W x 22"D x 32"H	\$498.00	647.00
<b>LIGHTING (PG. 29)</b>					
09392-0019		Silo Grey Floor Lamp	70"H	\$245.00	319.00
09417-0037		Silo Grey Table Lamp	25"H	\$179.00	232.00
09392-0018		Silo White Floor Lamp	70"H	\$245.00	319.00
09417-0036		Silo White Table Lamp	25"H	\$179.00	232.00
09392-0001		Neutrino Steel Floor Lamp - Steel	67"H	\$251.00	325.00

Sub Total \$ \_\_\_\_\_

**PAYMENT POLICY:** Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted. **CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

**COMPANY NAME** \_\_\_\_\_ **BOOTH** \_\_\_\_\_

Submit order with payment to: [Orders@vistacs.com](mailto:Orders@vistacs.com) before deadline date!



# MARYLAND CANNABIS CONVENTION

BALTIMORE CONVENTION CENTER  
HALL A  
BALTIMORE, MD  
MAY 2-3, 2025



6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

DISCOUNT  
DEADLINE DATE:  
APRIL 17, 2025

## SHOWCASE ORDER FORM

*RENTAL PRICE INCLUDES DELIVERY TO & REMOVAL FROM YOUR BOOTH SPACE.*



FULL VISION



HALF VISION



QUARTER VISION

The above (3) cases are 38" high, 20" deep, lights & locks, White Finish  
(Electrical Outlet NOT included)

SEE THRU WALL CASE REGULAR WALL CASE



The above (2) cases are both 84" high and 18" deep.  
Adjustable glass shelves, glass sliding doors & lights.  
(Electrical Outlet NOT included)

*All Electrical Orders must be placed with the BALTIMORE CONVENTION CENTER*

Description	Quantity	Discount Rate	Standard Rate	Amount
6' FULL VISION		\$568.00	\$738.00	
6' HALF VISION		568.00	738.00	
6' QUARTER VISION		568.00	738.00	
6' REGULAR WALL CASE		678.00	882.00	
6' SEE-THRU WALL CASE		772.00	1004.00	

**IMPORTANT:** To ensure that your selection will be available you must place your order before the deadline date. No guarantee on choice after deadline date. Vista is not liable for contents, damages or breakage after cases have been delivered.

**PAYMENT POLICY:** Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted.  
**CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

Sub Total \$ \_\_\_\_\_

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_

**Submit order with payment to: orders@vistacs.com before deadline date!**

# MARYLAND CANNABIS CONVENTION

BALTIMORE CONVENTION CENTER  
HALL A  
BALTIMORE, MD  
MAY 2-3, 2025



6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

**DEADLINE DATE:  
APRIL 10, 2025**

## FABRIC BACKWALL DISPLAY RENTAL ORDER FORM

**VCS F-10 / 10'w x 8'tall Full Graphic Display.....\$2965.00**



**VCS F-20 / 20'w x 8'tall Full Graphic Display.....\$4043.00**



All labor to install & dismantle displays are included in rental price. Approved graphics **MUST** be received by the deadline date above.

### RENTAL UNIT OPTIONAL ACCESSORIES:

10' Unit 2 lights \_\_\_\_\_ \$137.00

1 Meter Counter w/front graphic panel \_\_\_\_\_ \$520.00

20' Unit 4 lights \_\_\_\_\_ \$273.00

2 Meter Counter w/front graphic panel \_\_\_\_\_ \$804.00

**\*Power is NOT included in rental of lights. Exhibitor must order basic power from Facility.  
\*\*ALL Displays cancelled after orders have been received will be charged at 100% of original price.\*\***

***\*\*ORDERS RECEIVED AFTER THE DEADLINE DATE ARE SUBJECT TO AVAILABILITY AND A  
30% LATE SURCHARGE\*\****

Sub Total \$ \_\_\_\_\_

Company Name \_\_\_\_\_ Booth \_\_\_\_\_

**Submit order with payment to: [orders@vistacs.com](mailto:orders@vistacs.com) before deadline date!**

# MARYLAND CANNABIS CONVENTION

BALTIMORE CONVENTION CENTER  
HALL A  
BALTIMORE, MD  
MAY 2-3, 2025



6575 Delilah Road  
PO Box 3000  
Pleasantville, NJ 08232  
P: 609-485-2421  
F: 609-485-2392  
WWW.VISTACS.COM

**DEADLINE DATE:**  
**APRIL 10, 2025**

## VCS MODULAR RENTAL UNITS

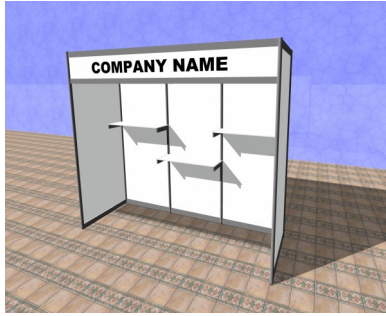
### □ VCS A-10 Unit contains:

- (3) Shelves
- (6) Brackets

\* Check One

\_\_\_ White Panel  
\_\_\_ Blue  
\_\_\_ Gray

**Price: \$1680.00**



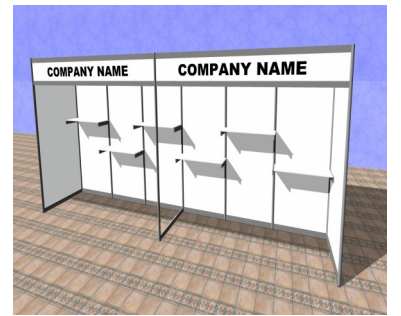
### □ VCS B-20 Unit contains:

- (6) Shelves
- (12) Brackets

\* Check One

\_\_\_ White Panel  
\_\_\_ Blue  
\_\_\_ Gray

**Price: \$2940.00**



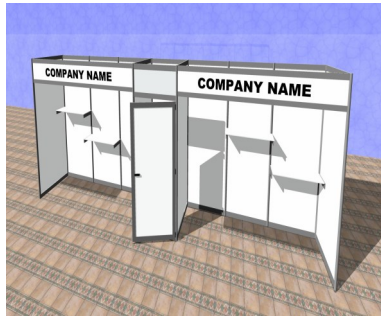
### □ VCS C-20 Unit contains:

- Locking Storage Unit
- (4) Shelves
- (8) Brackets

\* Check One

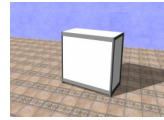
\_\_\_ White Panel  
\_\_\_ Blue  
\_\_\_ Gray

**Price: \$3570.00**



### COUNTERS:

Qty.	Price	Total
___ 1 Meter Counter w/o graphics	<b>\$315.00</b>	___
___ 2 Meter Counter w/o graphics	<b>\$394.00</b>	___
___ 1 Meter Counter w/front graphic panel	<b>\$520.00</b>	___
___ 2 Meter Counter w/front graphic panel	<b>\$804.00</b>	___



Graphic Dimensions provided upon request

Counter Colors: (\*check one)  
\_\_\_ White \_\_\_ Blue \_\_\_ Gray

### OPTIONAL RENTAL ACCESSORIES:

Extra Shelves  
(1) shelf & (2) brackets \_\_\_ **\$47.00** \_\_\_  
Side Rail (each) \_\_\_ **\$89.00** \_\_\_

### ALL UNITS INCLUDE:

- \*STANDARD HEADER COPY
- \*LIGHTS (Does NOT include outlet)

**Custom Graphics & Custom Units are available!**  
**Please call Vista Convention Services for pricing.**

### HEADER COPY:

**All orders received after the deadline date will be charged a 30% late fee.**

**CANCELLATION POLICY: ALL Units cancelled after orders have been received will be charged at 100% of original price.**

Sub Total \$ \_\_\_\_\_

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_

**Submit order with payment to: orders@vistacs.com before deadline date!**

# MARYLAND CANNABIS CONVENTION

BALTIMORE CONVENTION CENTER  
HALL A  
BALTIMORE, MD  
MAY 2-3, 2025



6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

## GRAPHIC GUIDELINES

**DEADLINE DATE: APRIL 10, 2025**

### GUIDELINES FOR SUBMITTING GRAPHICS Vista Convention Services-Design/Graphics Department

Vista Convention Services can accept graphic files created with the following programs:

Adobe Acrobat Professional CC  
Adobe Illustrator CC  
Photoshop CC  
Adobe InDesign CC

While Adobe Acrobat high resolution PDF files are preferred, vector files, which can be resized without losing resolution, are also acceptable.

ALL vector files MUST have fonts converted to outlines or curves, and/or include all the fonts which you have used to create your files (True or Open Type Font only).

Any bitmapped or raster files, such as .tif, .bmp, .jpeg, must be of sufficient resolution to print properly at the intended dimensions. Resolution should be 300dpi on a half size graphic or actual size graphic at 90-120 dpi. If uncertain as to requirements please call Vista to consult with our Graphic Designer.

(\*No bleeds needed on printable files)

Files which have been created for web publication, or logos which are scanned from letterheads are NOT accepted for large format digital printing.

Vista is not responsible for spelling errors or low resolution images sent by clients. Additional fees will apply if correction/replacement is necessary.

#### Color Matching

Please provide a method for us to accurately reproduce the colors you require for your graphics. Colors specified using the Pantone ® color matching system is the preferred method.

#### Sending Files

Files less than 30 MG may be sent by via e-mail. Vista Drop Box information is available upon request.

# MARYLAND CANNABIS CONVENTION

BALTIMORE CONVENTION CENTER  
HALL A  
BALTIMORE, MD  
MAY 2-3, 2025



6575 Delilah Road P: 609-485-2421  
PO Box 3000 F: 609-485-2392  
Pleasantville, NJ 08232  
WWW.VISTACS.COM

**DEADLINE DATE:  
APRIL 17, 2025**

## BOOTH CLEANING ORDER FORM

*Price is based on total square footage of your booth space.*

### INDICATE YOUR REQUIREMENTS:

- ☐ Daily - Vacuuming (2 DAYS) .....\$.60 per sq. ft.
- ☐ Once - Vacuuming before initial opening.....\$.65 per sq. ft.

SIZE OF BOOTH \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ SQ. FT. x RATE: \_\_\_\_\_ x NO. OF DAYS: \_\_\_\_\_ = \$ \_\_\_\_\_  
(MINIMUM CHARGE: 100 SQ. FT. PER DAY)

Porter Service.....Rates on Request

**PAYMENT POLICY:** Payment in full of rental charges including applicable tax, must accompany your advance order to qualify for discount rates. All orders placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted. All Charges payable in U.S. funds only. Check, Cash, Traveler's Checks, VISA, MasterCard, and American Express are accepted.

**CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

Sub Total \$ \_\_\_\_\_

Company Name \_\_\_\_\_ Booth \_\_\_\_\_

**Submit order with payment to: [orders@vistacs.com](mailto:orders@vistacs.com) before deadline date!**

Event Name:
Event Start Date:
Event End Date:
Booth/Room #:
On-Site Contact:
Cell #:
On-Site Contact Email Address:

Company Name:		
Billing Name:		
Billing Address:		
City:	State:	Zip:
Country:		
Phone #:		
Billing Contact Email Address:		

Hospitality Network has a full list of products beyond the Internet services listed below.  
Please contact us to discuss any additional needs you may have.

**Advanced rate is only available if order is placed and paid 30 days prior to listed event start date.** An expedite fee of 20% will be added to standard rates if an order is placed 72 hours or less before the listed event start date.

## Internet/Network Services

**Shared Bandwidth DATA Services** - routers, servers, and NAT devices are not allowed on shared bandwidth data products  
(Shared Bandwidth is shared with other Internet users within the Baltimore Convention Center)

	Advanced Rate	Standard Rate	Quantity
<b>Business Professional: Up to 20 Mbps</b> Single ethernet drop with 1 private (NAT) IP address. Order up to 10 total IP addresses. Best connection that is shared with other customers.	\$1,200	\$1,500	<input type="text"/>
<b>Business Select: Up to 10 Mbps</b> Single ethernet drop with 1 private (NAT) IP address. Order up to 5 total IP addresses. Up to 10 Mbps connection that is shared with other customers.	\$750	\$925	<input type="text"/>
<b>Business Starter: Up to 3 Mbps</b> Single ethernet drop with 1 private (NAT) IP address. Basic connection that is shared with other customers.	\$600	\$750	<input type="text"/>

### Dedicated Bandwidth Services (Dedicated Bandwidth, Not Shared)

	Advanced Rate	Standard Rate	Quantity
<b>High Bandwidth Internet speeds from 300 Mbps up to 5 Gbps are available</b>	Call for pricing	Call for pricing	<input type="text"/>
<b>Business Professional Plus: 200 Mbps</b> Single ethernet drop with 1 public IP address. Order up to 20 total IP addresses. Dedicated connection, not shared.	\$45,000	\$55,000	<input type="text"/>
<b>Business Professional Plus: 100 Mbps</b> Single ethernet drop with 1 public IP address. Order up to 20 total IP addresses. Dedicated connection, not shared.	\$32,000	\$40,000	<input type="text"/>
<b>Business Professional Plus: 50 Mbps</b> Single ethernet drop with 1 public IP address. Order up to 20 total IP addresses. Dedicated connection, not shared.	\$20,000	\$25,000	<input type="text"/>
<b>Business Professional Plus: 25 Mbps</b> Single ethernet drop with 1 public IP address. Order up to 20 total IP addresses. Dedicated connection, not shared, best option for large data transfers, video uploads, and downloads.	\$11,000	\$13,500	<input type="text"/>
<b>Business Select Plus: 10 Mbps</b> Single ethernet drop with 1 public IP address. Order up to 10 total IP addresses. Dedicated connection, not shared, good for robust browsing, video and audio streaming.	\$4,800	\$6,000	<input type="text"/>
<b>Business Starter Plus: 5 Mbps</b> Single ethernet drop with 1 public IP address. No additional IP addresses allowed. Dedicated connection, not shared, good for robust web browsing.	\$2,800	\$3,500	<input type="text"/>

## Additional Products and Services

	Advanced Rate	Standard Rate	Quantity
<b>Patch Cables</b> - Ethernet Cat 5 Cable; up to 100 feet	\$75 each	\$90 each	<input type="text"/>
<b>Switch Rental</b> - Up to 24 port (10/100 unmanaged)	\$200 each	\$250 each	<input type="text"/>
<b>Additional IP Addresses</b>	\$100 each	\$120 each	<input type="text"/>
<b>Additional Locations</b> - Additional drop for dedicated bandwidth products only.	\$600 each	\$750 each	<input type="text"/>
<b>Labor/Floor Work</b>	\$100/hour	\$125/hour	<input type="text"/>
<b>Outside Distance Fee</b>	\$250	\$350	<input type="text"/>

**Total:** \_\_\_\_\_

Order online at BCC.coxhn.net or email your completed form to BCC.orders@cox.com. Once your order is received you will be contacted by one of our customer service representatives to confirm your services and to process payment.



Please indicate on the grid, the location of your Internet drop(s).  
If no location is indicated, Internet drop will be placed in the middle back of the booth.

This booth diagram or a detailed floor plan must be submitted with your order.

Adjacent Booth # \_\_\_\_\_

Adjacent Booth # \_\_\_\_\_


Adjacent Booth # \_\_\_\_\_

Adjacent Booth # \_\_\_\_\_

## TERMS AND CONDITIONS OF SERVICE

**1. Service and Installation** Hospitality Network, LLC ("Hospitality"), shall provide Customer with certain services ("Services") and equipment ("Equipment") as described on the first page for the use of Customer and Customer's agents, independent contractors and guests attending or participating in an event hosted by Customer ("Customer's Guest"). Customer understands that Hospitality is the exclusive provider of all telecommunications services at the Baltimore Convention Center (the "Facility"). Furthermore, Hospitality is the exclusive provider at the Facility of all floor work associated with the extension of telecommunications and networking services, including, without limitation, coax, fiber or any cabling that transmits voice, data or video. Customer shall be responsible for the acts of Customer's Guests in connection with the Services as if such acts were performed by Customer. Except to the extent caused by Hospitality, a Hospitality agent or subcontractor, Customer shall be responsible for damage to any Equipment provided hereunder. Neither Customer nor any Customer Guest may use the Services in any manner that interferes with or impairs any Hospitality network, whether wired or wireless, Equipment or facilities. The Equipment may be used only for the purpose of receiving the Services. For Hospitality Internet services, bandwidth speed options may vary. Customer acknowledges and agrees that Customer and Customer's Guests may not always receive or obtain optimal bandwidth speeds and Hospitality network management needs may require Hospitality to modify upstream and downstream speeds.

**2. Service Date and Term** This Agreement shall be effective upon execution by the parties. Services shall be provided beginning on the Event Start Date and ending on the Event End Date, as described on the first page of this Agreement. Hospitality shall use reasonable efforts to make the Services available by the Event Start Date; provided, however, that Hospitality shall not be liable for any damages whatsoever resulting from delays in meeting any service dates due to delays beyond its reasonable control.

**3. Customer Responsibilities** Customer shall ensure that Customer and Customer's Guests use the Services in compliance with all applicable laws and ordinances, as well as applicable leases and other contractual agreements between Customer and third parties. If Customer is purchasing access codes enabling Customer or Customer's Guests to access the Internet, such individuals will be required to agree to the terms of a Hospitality end user license agreement before accessing the Internet. If Customer is purchasing bandwidth and itself controlling access to the Internet, Customer agrees to require all individuals accessing the Internet to agree to the terms of an end user license agreement reasonably acceptable to Hospitality. Customer is responsible for ensuring that all Customer and Customer Guest equipment is compatible for the Services selected and with the Hospitality network.

**4. Equipment** Unless otherwise provided herein, Customer agrees that Hospitality shall retain all rights, title and interest to facilities and Equipment installed by Hospitality hereunder and that Customer shall not create or permit to be created any liens or encumbrances on such Equipment. Hospitality shall install Equipment necessary to furnish the Services to Customer. Customer shall not modify or relocate Equipment installed by Hospitality without the prior written consent of Hospitality. Customer shall not permit tampering, altering or repair of the Equipment by any person other than Hospitality's authorized personnel. For Hospitality-owned Equipment, Customer shall, at the expiration or termination of this Agreement, return the Equipment in good condition, ordinary wear and tear resulting from proper use excepted. In the event the Equipment is not returned to Hospitality in good condition, Customer shall be responsible for the value of such Equipment as provided on the first page of this Agreement, or if no such value is provided, for the replacement cost of such Equipment. Hospitality shall repair any Equipment owned by Hospitality at no charge to Customer provided that damage is not due to the negligence or intentional misconduct of Customer. If additional equipment not listed on the first page of this Agreement, including but not limited to, televisions, monitors, computers, circuits, software or other devices, are required by Customer to use the Services, Customer shall be responsible for such equipment.

**5. Resale of Service** Neither Customer nor any Customer Guest may resell any portion of the Services to any other party.

**6. Default** If Customer or any Customer Guest fails to comply with any material provision of this Agreement, including, but not limited to failure to make payment as specified, then Hospitality, at its sole option, may elect to pursue one or more of the following courses of action upon proper notice to Customer as required by applicable law: (i) terminate service whereupon all sums then due and payable shall become immediately due and payable, (ii) suspend all or any part of Services, and/or (iii) pursue any other remedies, including reasonable attorneys' fees, as may be provided at law or in equity, including the applicable termination liabilities.

**7. Termination** Hospitality reserves the right to require Customer to pay an early termination fee equal to 10% of the Hospitality services ordered, if Customer cancels an order after the order is placed, but before the installation date. No refunds will be provided to orders which are canceled after they have been installed. Wireless devices not authorized by Hospitality are prohibited. Use of any device that interferes with Hospitality's network is prohibited. If there is signal interference, Hospitality may terminate this Agreement if Hospitality cannot resolve the interference by using commercially reasonable efforts. If Hospitality loses its right to sell Services at the Facility, Hospitality may assign this Agreement to a third party or terminate this Agreement by providing written notice to Customer and by refunding all prepaid amounts to Customer.

**8. LIMITATION OF LIABILITY** HOSPITALITY SHALL NOT BE LIABLE FOR DAMAGES FOR FAILURE TO FURNISH OR INTERRUPTION OF ANY SERVICES, NOR SHALL HOSPITALITY BE RESPONSIBLE FOR FAILURE OR ERRORS IN SIGNAL TRANSMISSION, LOST DATA, FILES OR SOFTWARE DAMAGE REGARDLESS OF THE CAUSE. HOSPITALITY SHALL NOT BE LIABLE FOR DAMAGE TO PROPERTY OR FOR INJURY TO ANY PERSON ARISING FROM THE INSTALLATION OR REMOVAL OF EQUIPMENT UNLESS CAUSED BY THE NEGLIGENCE OF HOSPITALITY. UNDER NO CIRCUMSTANCES WILL HOSPITALITY BE LIABLE FOR ANY INDIRECT, INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES INCLUDING LOST PROFITS ARISING FROM THIS AGREEMENT. HOSPITALITY'S MAXIMUM LIABILITY TO CUSTOMER ARISING UNDER THIS AGREEMENT SHALL BE THE LESSER OF \$5,000.00 OR THE AMOUNT ACTUALLY PAID BY CUSTOMER FOR SERVICES HEREUNDER.

**9. Assignment** Customer may not assign, in whole or in part, this Agreement without the prior written consent of Hospitality, which consent may be withheld in Hospitality's discretion. Hospitality may assign this Agreement and Service may be provided by one or more legally authorized Hospitality affiliates.

**10. WARRANTIES** EXCEPT AS PROVIDED HEREIN, THERE ARE NO AGREEMENTS, WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, RELATING TO THE SERVICES. SERVICES PROVIDED ARE A BEST EFFORTS SERVICE AND HOSPITALITY DOES NOT WARRANT THAT THE SERVICES, EQUIPMENT OR SOFTWARE SHALL BE ERROR-FREE OR WITHOUT INTERRUPTION. HOSPITALITY MAKES NO WARRANTY AS TO TRANSMISSION OR UPSTREAM OR DOWNSTREAM SPEEDS OF THE NETWORK.

**11. INDEMNITY** Customer shall indemnify and hold Hospitality and its respective affiliates, subcontractors, employees and agents harmless (including payment of reasonable attorney's fees) from and against any claims, actions or demands relating to or arising out of Customer's or Customer's Guests use of the Service including without limitation (i) any content or software displayed, distributed or otherwise disseminated by Customer, its employees, or Customer's Guests or (ii) any malicious act or act in violation of any laws committed by Customer, its employees or Customer's Guests.

**12. Viruses, Content, Customer Information** Software or content obtained from the use of Service may contain viruses or other harmful features and Customer is solely responsible for protecting Customer and Customer's guests' networks, equipment and software through the use of firewalls, anti-virus, and other security devices. Through the use of the Service, Customer may obtain or discover content that is offensive or illegal and Customer assumes the risk and is solely responsible for its access to such content. Hospitality may disclose Customer information to law enforcement or to any Hospitality affiliate. Hospitality may delete any Internet traffic or e-mail that contains a virus. If Customer operates a wireless local access network in connection with the Services, Customer is solely responsible for the security of its network.

**13. Public Performance** If Customer engages in a public performance of any copyrighted material through use of the Services provided under this Agreement, the Customer, and not Hospitality, shall be responsible for obtaining any public performing licenses.

**14. Regulatory Authority-Force Majeure** This Agreement and the obligations of the parties shall be subject to modification to comply with all applicable laws, regulations, court rulings, and administrative orders, as amended. In no event shall either party have any claim against the other for failure of performance if such failure is caused by acts of God, natural disasters including fire, flood, or winds, pandemics, epidemics, civil or military action, including riots, civil insurrections or acts of terrorists or the taking of property by condemnation.

**15. Miscellaneous** This Agreement constitutes the entire agreement between Hospitality and Customer for the Services and equipment provided herein. The invalidity or unenforceability of any term or condition of this Agreement shall not affect the validity or enforceability of any other provision. Except as provided herein, this Agreement may be modified, waived or amended only by a written amendment signed by both parties. The rights and obligations of the parties under this Agreement shall be governed by the laws of the State of Maryland. The failure by either party to exercise one or more rights provided in this Agreement shall not be deemed a waiver of the right to exercise such right in the future. Notices required by this Agreement shall be in writing and shall be delivered either by personal delivery or by mail. If delivered by mail, notices shall be sent by any express mail service; or by certified or registered mail, return receipt requested; with all postage and charges prepaid. All notices and other written communications under this Agreement shall be addressed to the parties at the addresses on the first page of this Agreement, or as specified by subsequent written notice delivered by the party whose address has changed. Any provision that should by its nature survive the termination or expiration of this Agreement shall survive such termination or expiration. Hospitality network management needs may require Hospitality to modify upstream and downstream speeds. Use of the data, Internet, Services is subject to the "AUP" at <https://www.coxhn.com/acceptable-use-policy/>. Hospitality, in its sole discretion, may modify, supplement, or delete any portion of the AUP from time to time, without additional notice to Customer, and any such changes will be effective upon Hospitality publishing such changes on the applicable website listed above. BY EXECUTING THIS AGREEMENT AND/OR USING OR PAYING FOR THE SERVICES, CUSTOMER ACKNOWLEDGES THAT IT HAS READ, UNDERSTOOD, AND AGREED TO BE BOUND BY THESE TERMS, INCLUDING THE AUP. If applicable to the Service, Customer shall pay sales, use, gross receipts, and excise taxes, access fees and all other fees, universal service fund assessments, 911 fees, franchise fees, bypass or other local, state and Federal taxes or charges, and deposits, imposed on the use of the Services. All orders are subject to approval of Hospitality.

Event Name:
Event Start Date:
Event End Date:
Booth/Room #:
On-Site Contact:
Cell #:
On-Site Contact Email Address:

Company Name:
Billing Name:
Billing Address:
City: State: Zip:
Country:
Phone #:
Billing Contact Email Address:

Hospitality Network has a full list of products beyond the WiFi Hotspot services listed below.  
Please contact us to discuss any additional needs you may have.

Advanced rate is only available if order is placed and paid 30 days prior to listed event start date. An expedite fee of 20% will be added to standard rates if an order is placed 72 hours or less before the listed event start date.

## WiFi Hotspots

Service will be available a day before the event through a day after the event.

	Advanced Rate	Standard Rate	Quantity
WiFi Hotspot: 5 Mbps, up to 5 Users	\$1,000	\$1,250	<input type="text"/>
WiFi Hotspot: 5 Mbps, up to 10 Users	\$1,750	\$2,100	<input type="text"/>
WiFi Hotspot: 5 Mbps, up to 25 Users	\$2,500	\$3,125	<input type="text"/>
WiFi Hotspot: 5 Mbps, up to 50 Users	\$3,500	\$4,250	<input type="text"/>
WiFi Hotspot: 5 Mbps, up to 100 Users*	\$5,000	\$6,250	<input type="text"/>
*Additional Block of 50 Users (Available only with WiFi Hotspot of 100 Users)	\$1,750	\$2,100	<input type="text"/>
WiFi Hotspot: 10 Mbps, up to 5 Users	\$1,600	\$2,000	<input type="text"/>
WiFi Hotspot: 10 Mbps, up to 10 Users	\$2,000	\$2,500	<input type="text"/>
WiFi Hotspot: 10 Mbps, up to 25 Users	\$3,000	\$3,750	<input type="text"/>
WiFi Hotspot: 10 Mbps, up to 50 Users	\$4,500	\$5,500	<input type="text"/>
WiFi Hotspot: 10 Mbps, up to 100 Users*	\$6,500	\$8,000	<input type="text"/>
*Additional Block of 50 Users (Available only with WiFi Hotspot of 100 Users)	\$2,000	\$2,500	<input type="text"/>

## Additional Services

Outside Distance Fee	\$250	\$300	<input type="text"/>
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Total: \_\_\_\_\_

### Customer SSID and Password

Customer SSID

Customer Password (WPA2 Key) minimum of 8, maximum of 32, and case sensitive.

Order online at BCC.coxhn.net or email your completed form to BCC.orders@cox.com. Once your order is received you will be contacted by one of our customer service representatives to confirm your services and to process payment.

## TERMS AND CONDITIONS OF SERVICE

**1. Service and Installation** Hospitality Network, LLC ("Hospitality"), shall provide Customer with certain services ("Services") and equipment ("Equipment") as described on the first page for the use of Customer and Customer's agents, independent contractors and guests attending or participating in an event hosted by Customer ("Customer's Guest"). Customer understands that Hospitality is the exclusive provider of all telecommunications services at the Baltimore Convention Center (the "Facility"). Furthermore, Hospitality is the exclusive provider at the Facility of all floor work associated with the extension of telecommunications and networking services, including, without limitation, coax, fiber or any cabling that transmits voice, data or video. Customer shall be responsible for the acts of Customer's Guests in connection with the Services as if such acts were performed by Customer. Except to the extent caused by Hospitality, a Hospitality agent or subcontractor, Customer shall be responsible for damage to any Equipment provided hereunder. Neither Customer nor any Customer Guest may use the Services in any manner that interferes with or impairs any Hospitality network, whether wired or wireless, Equipment or facilities. The Equipment may be used only for the purpose of receiving the Services. For Hospitality Internet services, bandwidth speed options may vary. Customer acknowledges and agrees that Customer and Customer's Guests may not always receive or obtain optimal bandwidth speeds and Hospitality network management needs may require Hospitality to modify upstream and downstream speeds.

**2. Service Date and Term** This Agreement shall be effective upon execution by the parties. Services shall be provided beginning on the Event Start Date and ending on the Event End Date, as described on the first page of this Agreement. Hospitality shall use reasonable efforts to make the Services available by the Event Start Date; provided, however, that Hospitality shall not be liable for any damages whatsoever resulting from delays in meeting any service dates due to delays beyond its reasonable control.

**3. Customer Responsibilities** Customer shall ensure that Customer and Customer's Guests use the Services in compliance with all applicable laws and ordinances, as well as applicable leases and other contractual agreements between Customer and third parties. If Customer is purchasing access codes enabling Customer or Customer's Guests to access the Internet, such individuals will be required to agree to the terms of a Hospitality end user license agreement before accessing the Internet. If Customer is purchasing bandwidth and itself controlling access to the Internet, Customer agrees to require all individuals accessing the Internet to agree to the terms of an end user license agreement reasonably acceptable to Hospitality. Customer is responsible for ensuring that all Customer and Customer Guest equipment is compatible for the Services selected and with the Hospitality network.

**4. Equipment** Unless otherwise provided herein, Customer agrees that Hospitality shall retain all rights, title and interest to facilities and Equipment installed by Hospitality hereunder and that Customer shall not create or permit to be created any liens or encumbrances on such Equipment. Hospitality shall install Equipment necessary to furnish the Services to Customer. Customer shall not modify or relocate Equipment installed by Hospitality without the prior written consent of Hospitality. Customer shall not permit tampering, altering or repair of the Equipment by any person other than Hospitality's authorized personnel. For Hospitality-owned Equipment, Customer shall, at the expiration or termination of this Agreement, return the Equipment in good condition, ordinary wear and tear resulting from proper use excepted. In the event the Equipment is not returned to Hospitality in good condition, Customer shall be responsible for the value of such Equipment as provided on the first page of this Agreement, or if no such value is provided, for the replacement cost of such Equipment. Hospitality shall repair any Equipment owned by Hospitality at no charge to Customer provided that damage is not due to the negligence or intentional misconduct of Customer. If additional equipment not listed on the first page of this Agreement, including but not limited to, televisions, monitors, computers, circuits, software or other devices, are required by Customer to use the Services, Customer shall be responsible for such equipment.

**5. Resale of Service** Neither Customer nor any Customer Guest may resell any portion of the Services to any other party.

**6. Default** If Customer or any Customer Guest fails to comply with any material provision of this Agreement, including, but not limited to failure to make payment as specified, then Hospitality, at its sole option, may elect to pursue one or more of the following courses of action upon proper notice to Customer as required by applicable law: (i) terminate service whereupon all sums then due and payable shall become immediately due and payable, (ii) suspend all or any part of Services, and/or (iii) pursue any other remedies, including reasonable attorneys' fees, as may be provided at law or in equity, including the applicable termination liabilities.

**7. Termination** Hospitality reserves the right to require Customer to pay an early termination fee equal to 10% of the Hospitality services ordered, if Customer cancels an order after the order is placed, but before the installation date. No refunds will be provided to orders which are canceled after they have been installed. Wireless devices not authorized by Hospitality are prohibited. Use of any device that interferes with Hospitality's network is prohibited. If there is signal interference, Hospitality may terminate this Agreement if Hospitality cannot resolve the interference by using commercially reasonable efforts. If Hospitality loses its right to sell Services at the Facility, Hospitality may assign this Agreement to a third party or terminate this Agreement by providing written notice to Customer and by refunding all prepaid amounts to Customer.

**8. LIMITATION OF LIABILITY** HOSPITALITY SHALL NOT BE LIABLE FOR DAMAGES FOR FAILURE TO FURNISH OR INTERRUPTION OF ANY SERVICES, NOR SHALL HOSPITALITY BE RESPONSIBLE FOR FAILURE OR ERRORS IN SIGNAL TRANSMISSION, LOST DATA, FILES OR SOFTWARE DAMAGE REGARDLESS OF THE CAUSE. HOSPITALITY SHALL NOT BE LIABLE FOR DAMAGE TO PROPERTY OR FOR INJURY TO ANY PERSON ARISING FROM THE INSTALLATION OR REMOVAL OF EQUIPMENT UNLESS CAUSED BY THE NEGLIGENCE OF HOSPITALITY. UNDER NO CIRCUMSTANCES WILL HOSPITALITY BE LIABLE FOR ANY INDIRECT, INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES INCLUDING LOST PROFITS ARISING FROM THIS AGREEMENT. HOSPITALITY'S MAXIMUM LIABILITY TO CUSTOMER ARISING UNDER THIS AGREEMENT SHALL BE THE LESSER OF \$5,000.00 OR THE AMOUNT ACTUALLY PAID BY CUSTOMER FOR SERVICES HEREUNDER.

**9. Assignment** Customer may not assign, in whole or in part, this Agreement without the prior written consent of Hospitality, which consent may be withheld in Hospitality's discretion. Hospitality may assign this Agreement and Service may be provided by one or more legally authorized Hospitality affiliates.

**10. WARRANTIES** EXCEPT AS PROVIDED HEREIN, THERE ARE NO AGREEMENTS, WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, RELATING TO THE SERVICES. SERVICES PROVIDED ARE A BEST EFFORTS SERVICE AND HOSPITALITY DOES NOT WARRANT THAT THE SERVICES, EQUIPMENT OR SOFTWARE SHALL BE ERROR-FREE OR WITHOUT INTERRUPTION. HOSPITALITY MAKES NO WARRANTY AS TO TRANSMISSION OR UPSTREAM OR DOWNSTREAM SPEEDS OF THE NETWORK.

**11. INDEMNITY** Customer shall indemnify and hold Hospitality and its respective affiliates, subcontractors, employees and agents harmless (including payment of reasonable attorney's fees) from and against any claims, actions or demands relating to or arising out of Customer's or Customer's Guests use of the Service including without limitation (i) any content or software displayed, distributed or otherwise disseminated by Customer, its employees, or Customer's Guests or (ii) any malicious act or act in violation of any laws committed by Customer, its employees or Customer's Guests.

**12. Viruses, Content, Customer Information** Software or content obtained from the use of Service may contain viruses or other harmful features and Customer is solely responsible for protecting Customer and Customer's guests' networks, equipment and software through the use of firewalls, anti-virus, and other security devices. Through the use of the Service, Customer may obtain or discover content that is offensive or illegal and Customer assumes the risk and is solely responsible for its access to such content. Hospitality may disclose Customer information to law enforcement or to any Hospitality affiliate. Hospitality may delete any Internet traffic or e-mail that contains a virus. If Customer operates a wireless local access network in connection with the Services, Customer is solely responsible for the security of its network.

**13. Public Performance** If Customer engages in a public performance of any copyrighted material through use of the Services provided under this Agreement, the Customer, and not Hospitality, shall be responsible for obtaining any public performing licenses.

**14. Regulatory Authority-Force Majeure** This Agreement and the obligations of the parties shall be subject to modification to comply with all applicable laws, regulations, court rulings, and administrative orders, as amended. In no event shall either party have any claim against the other for failure of performance if such failure is caused by acts of God, natural disasters including fire, flood, or winds, pandemics, epidemics, civil or military action, including riots, civil insurrections or acts of terrorists or the taking of property by condemnation.

**15. Miscellaneous** This Agreement constitutes the entire agreement between Hospitality and Customer for the Services and equipment provided herein. The invalidity or unenforceability of any term or condition of this Agreement shall not affect the validity or enforceability of any other provision. Except as provided herein, this Agreement may be modified, waived or amended only by a written amendment signed by both parties. The rights and obligations of the parties under this Agreement shall be governed by the laws of the State of Maryland. The failure by either party to exercise one or more rights provided in this Agreement shall not be deemed a waiver of the right to exercise such right in the future. Notices required by this Agreement shall be in writing and shall be delivered either by personal delivery or by mail. If delivered by mail, notices shall be sent by any express mail service; or by certified or registered mail, return receipt requested; with all postage and charges prepaid. All notices and other written communications under this Agreement shall be addressed to the parties at the addresses on the first page of this Agreement, or as specified by subsequent written notice delivered by the party whose address has changed. Any provision that should by its nature survive the termination or expiration of this Agreement shall survive such termination or expiration. Hospitality network management needs may require Hospitality to modify upstream and downstream speeds. Use of the data, Internet, Services is subject to the "AUP" at <https://www.coxhn.com/acceptable-use-policy/>. Hospitality, in its sole discretion, may modify, supplement, or delete any portion of the AUP from time to time, without additional notice to Customer, and any such changes will be effective upon Hospitality publishing such changes on the applicable website listed above. BY EXECUTING THIS AGREEMENT AND/OR USING OR PAYING FOR THE SERVICES, CUSTOMER ACKNOWLEDGES THAT IT HAS READ, UNDERSTOOD, AND AGREED TO BE BOUND BY THESE TERMS, INCLUDING THE AUP. If applicable to the Service, Customer shall pay sales, use, gross receipts, and excise taxes, access fees and all other fees, universal service fund assessments, 911 fees, franchise fees, bypass or other local, state and Federal taxes or charges, and deposits, imposed on the use of the Services. All orders are subject to approval of Hospitality.